

A scheduled meeting of the Hampshire County Commission was held on Monday, January 3, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend James Mou of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

Commissioner Cannon nominated Brian Eglinger to serve as President for the year of 2022. President Hott seconded the motion closing the nominations and the motion passed.

Commissioner Cannon then moved to nominate Commissioner Hott as Vice-President for the calendar year of 2022 and Commissioner Hott seconded the motion which then passed.

The minutes of the Commission meeting held on December 21, 2021 will be considered at the next Commission meeting.

President Eglinger and Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The Clerk presented a suggested list of regular meeting dates for the Hampshire County Commission for 2022. The Commission reviewed the list and discussed how to work around election events that will interrupt the normal cycle of meetings. Commissioner Cannon moved to approve the regular meeting calendar for the year of 2022 as presented with one meeting in the month of May. Commissioner Hott seconded the motion and the motion passed. The listed calendar is attached with these minutes as approved.

President Eglinger suggested that the Commission committee assignments continue as established last year with one request that Commissioner Hott move to the Hampshire County Emergency Services Agency (HCESA) and that President Eglinger take Commissioner Hott's place on the Extension Board. Commissioner Hott was agreeable with this trade and suggested that President Eglinger check on the Historic Landmarks Commission after the passing of Wendel Moreland who was a member of that Board.

Commissioner Cannon suggested that a commissioner might be appointed as an Ex-officio member of the Health Department Board and it was agreed to place this on the agenda for the next meeting.

Assessor Norma Wagoner sent a list of suggested dates for the Board of Review and Equalization for 2022 in conformity with WV Code §11-3-24. Commissioner Hott moved that the Commission will begin sitting as the Board of Review and Equalization on February 1, 2022, then continuing on February 7, February 11 and February 15, at which point the Board may adjourn sine die if the work is completed. Each session is to commence at 9:00 am. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger offered audience members an opportunity to comment.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed; Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:00 am.

Respectfully submitted, Eric W. Strite, Hampshire County Clerk.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, January 11, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Don Judy of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meetings held on December 21, 2021 and January 3, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes of both meetings as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The annual renewal of the memorandum of understanding (MOU) between the Commission and the Region VIII Solid Waste Authority with regard to use of the Woodchuck Wood Chipper was presented. Commissioner Hott moved to authorize the President to sign the MOU and Commissioner Cannon seconded the motion. The motion passed.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency sent requests for fee exemptions which had been reviewed and recommended for approval by the Commission. The exemption requests were errors in billing or address corrections. Commissioner Hott moved to approve the exemption requests as recommended. Commissioner Cannon seconded the motion and the motion passed.

Darin Taylor introduced himself as the new Executive Director of the South Branch Valley Day Report Center and presented the new MOU between the participating Counties of Hampshire, Hardy and Pendleton for the upcoming grant cycle. Mr. Taylor stated there would be no change to the agreement and the contribution from the partnering counties will continue to be \$17,666 for the upcoming year. Commissioner Cannon moved to approve the MOU for the upcoming year and Commissioner Hott seconded the motion. The motion passed and the President signed the document.

There was some time in the schedule and the Clerk discussed the proposed polling place locations for each voting precinct. No action was taken at this point.

Assessor Norma Wagoner and GIS (geographic information system) and Technology Director Aaron Cox notified the Commission that they have signed a contract for new aerial imagery for the mapping system. The opportunity arose to utilize the state bid process and the Assessor had the funds available in her budget. Thrasher Engineering will provide the service for \$29,025 and the flights will occur in the early spring, before leaves start growing, in order to provide the greatest resolution. No action was needed on this item as the Assessor had the funds to pay for the imaging.

Logan Mantz spoke on behalf of the Capon Bridge Revitalization Group with a request for a decision regarding a previously submitted grant request from the American Recovery Plan (ARP) funds. There were some questions in regard to the eligibility of parts of the initial request, but these questions have since been resolved. Commissioner Hott moved to approve the request for the grant which will be part of the revitalization project for Capon School Street in Capon Bridge. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott moved to approve the Precinct Polling locations as presented and Commissioner Cannon seconded the motion. The motion passed and the list of polling locations for each precinct are attached.

The Commission planned to discuss increased involvement with the Health Department and decided to request minutes of meetings, similar to those provided by the Central Hampshire Public Service District (CHPSD), and to try to attend meetings on an informal basis.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:13 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, January 25, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend James Mou of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on January 11, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Kim Ruddle with Region 8 Planning and Development Council, presented information regarding a new mapping program that Region 8 is developing.

Hampshire County Emergency Services Agency (HCESA) had sent one fee exemption with recommendation for approval. Commissioner Cannon moved to approve the fee exemption and Commissioner Hott seconded the motion. The motion passed.

The Region 8 Planning and Development Council sent a letter from an auditor asking for confirmation of a grant balance which was in the Commission's possession as of June 30, 2021. The amount was correct and Commissioner Hott moved to authorize the President to sign the confirmation letter. Commissioner Cannon seconded the motion and the motion passed.

Clerk of the Works, Matthew Hott presented those responses to the advertised request for proposals (RFP) that had been advertised for engineering services for the proposed ambulance station and replacement of doors on the Courthouse building.

Two (2) sealed envelopes marked as RFPs for the engineering on the ambulance project were received, before the deadline, from Thrasher Engineering and L & W Enterprises, Inc. President Eglinger opened both RFPs and the Commission examined both submissions. The Commissioners agreed that Thrasher Engineering presented a fine resume but did not include a bid as required in the advertisement. L & W Enterprises did price their proposal at \$21,800 and Commissioner Hott moved to award the bid to L & W Enterprises as presented. Commissioner Cannon seconded the motion and the motion passed.

One response to the RFP regarding the Courthouse doors was received and that was opened. President Eglinger was called out of the meeting at 6:47 pm and Commissioner Hott presided in his stead as president pro-tempore. Commissioner Cannon moved to accept the bid from Cumberland Glass and Commissioner Hott seconded the motion and the motion passed.

Salli Martin, field auditor with the West Virginia State Auditor's Office presented the exit interview after the completion of the audit of the Hampshire County Commission and component units for the year ended June 30, 2019.

President Eglinger returned to the meeting and Commissioner Hott returned the chair to him at 6:58 pm.

Larry See, Director of the Hampshire County Parks and Recreation Department, presented good news regarding the completion of the new building in Hampshire Park. Larry stated that the Fire Marshall has approved the building as complete and it is ready to be rented. The Park and Rec Board would like to have a regular bingo event as a fundraiser and asked if the Commission would have any objections to that use. Commissioner Hott moved that the Commission authorize the Parks and Rec Board to proceed with their bingo plans contingent on approval from the County insurance carrier. Commissioner Cannon seconded the motion and the motion passed.

Mr. See also asked about adopting an electronic payment system which will probably be the same as the one the Sheriff/Treasurer's office uses. The Commission agreed to the request.

Sheriff Nathan J. Sions sent a letter stating that fourteen (14) of the Sheriff's deputies and two (2) of the Court Security bailiffs have successfully passed all required testing to be promoted in rank and he requested their monthly pay rate be increased in accordance with the approved pay scale. Deputies and their new ranks are as follows: Captain Jamie E. Carter, Captain Brian J. Hinger, Lieutenant Norman J. Launi, Lieutenant Stuart G. Davis, Sergeant Joshua M. Kesner, Sergeant Phobe R. Lahman, Sergeant Travis M. Dolly, Corporal Mechelle D. Sabin, Corporal Steven L. Haines, Corporal Jacob W. Crites, Corporal Trevor J. Eckerson, Corporal Zachary Godlove, Corporal Austin J. Shockey, Corporal Timothy Veach and Bailiffs, Lieutenant

Gregory D. Kesner and Sergeant David L. Feather. Commissioner Hott moved to approve the Sheriff Deputy promotions and the subsequent pay raises. Commissioner Cannon seconded the motion and the motion passed.

Sheriff and 911 Director Nathan Sions also sent a letter advising that Ethan Glaze completed five (5) years of service on November 10, 2021 as a 911 Dispatcher and recommended that his pay be increased retroactively as consistent with the 911 dispatcher pay scale. Commissioner Cannon moved to approve the Director's request and Commissioner Hott seconded the motion. The motion passed.

Elizabeth Saville presented a request that the Commission pay a medical bill related to a dog bite that she sustained while she claimed she was volunteering at the Animal Shelter. The Commissioners had some questions and concerns and Commissioner Hott moved that the Commission seek guidance from the Prosecuting Attorney and return to this consideration at a later date. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger offered the public an opportunity for comments.

Fiduciary Commissioner William Judy sent a recommended Order in regard to the Robert L. Kocher estate. Commissioner Hott moved to approve the recommended Order from Fiduciary Commissioner Judy and Commissioner Cannon seconded the motion which then passed.

Fiduciary Commissioner William Judy sent a recommended Order in regard to the Kenneth N. Poteete estate. Commissioner Hott moved to approve the recommended Order from Fiduciary Commissioner Judy and Commissioner Cannon seconded the motion which then passed.

The Clerk presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Hott moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, February 8, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Jim Mou of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on January 25, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission. President Eglinger stated his intention to follow up on the letter sent to the Governor and state health officer requesting an answer.

Jeffrey Pancione, Superintendent of Schools for the Hampshire County Board of Education presented information regarding the plans to accommodate the Romney Rescue Squad and be a good neighbor. The County Commission owns the land where the Squad building is located and will be included in future discussions.

Assessor Norma Wagoner informed the Commission that her office will be involved in statewide training for the new computer program the State Tax Department is bringing online. The entire staff will need to participate in training on the first day, which is currently scheduled to be March 31, 2022. Mrs. Wagoner asked to close her office on that one day after notifying the public with advertisements. The training will take a week, but she believes that she can rotate staff and provide service to the public on the other training days. Commissioner Hott moved to authorize the Assessor to close on the necessary day and Commissioner Cannon seconded the motion. The motion passed.

Field Auditor Salli Martin of the West Virginia State Auditor's Office came with a question regarding the allocation of the asset of the new Parks and Rec building in Hampshire Park. This asset may be shown on either the financial statement of the Commission or the Parks and Rec Department. The Commission agreed by consensus that their intent had always been for this to be a Parks and Recreation Department building and should be on their financial statement.

Matthew Hott, Clerk of the Works for county projects, brought a minor revision to the contract for replacement of exterior doors from Cumberland Glass that was approved at the last meeting. The revision will increase the total amount to \$21,415. Commissioner Hott moved to authorize the President to sign the revised contract and Commissioner Cannon seconded the motion. The motion passed.

Mr. Hott gave the Commission updates on the progress of the Courtroom II and new Judge's office and the engineering at the ambulance building in Sunrise.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Region 8 Planning and Development Council sent an environment survey form pertaining to the Southwestern Water Extension (Purgitsville) project. The survey report indicated no adverse environmental impacts and Commissioner Cannon moved to authorize President Eglinger to sign the report. Commissioner Hott seconded the motion which passed on a voice vote.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) sent an exemption form with a recommendation to deny the exemption because the property is used as a weekend vacation property. Commissioner Hott moved to deny the exemption as recommended by HCESA and Commissioner Cannon seconded the motion. The motion passed.

Daren Taylor, Executive Director of the South Branch Valley Day Report learned that they needed one more form to complete the grant request which was approved at the January 11 meeting. Commissioner Hott moved to authorize the President to sign the form and Commissioner Cannon seconded the motion. The motion passed.

President Eglinger allowed a period of public comment.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:25 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, February 22, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Steve Wilson of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on February 8, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Melinda Chambers spoke on behalf of the Hampshire County Committee on Aging regarding the kitchen facilities in the Romney Senior Center. Mrs. Chambers discussed the volume of work being done in the Center and stated that the kitchen is not adequate in relation to the need. The Commissioners agreed to check with the county grant writer to see if there might be some financing opportunities and to involve the Clerk of the Works in coordination. Commissioner Hott moved to have the Clerk of the Works and the maintenance department to visit the site and review the situation with Director Julie Linger and other interested parties and to report back to the Commission. Commissioner Cannon seconded the motion and the motion passed.

Matthew Hott, Clerk of the Works, presented four bids that were obtained to install electric door locks on the interior doors of the Courthouse. The proposed locks will use an electronic signal coded on a card or fob to activate the lock. This project is part of the Courthouse Facilities Improvement Grant and must be completed by March 31, 2022. After review of the presented bids, Commissioner Hott moved to accept the bid from Metz Electronics to install the access control for the Courthouse and Commissioner Cannon seconded the motion. The motion passed.

Greg Rinker and Larry See came on behalf of the Parks and Recreation Board to discuss upgrading the bunkhouses at Hampshire Park. These are used for 4-H camp and other camps who use the park for overnight and week-long events. Mr. Rinker stated that the bunkhouses are basically unimproved and have minimal electrical wiring. They suggested a staged approach to renovation of the buildings with insulation, sealing the interior and new mattresses for the bunks as the first step in upgrading the three buildings. They also asked to utilize Clerk of the Works Matthew Hott to help guide the process. Commissioner Hott moved to allow the Parks and Recreation Board to proceed with developing a plan to improve the bunkhouses at Hampshire Park and to coordinate with Clerk of the Works Hott. Commissioner Cannon seconded the motion and the motion passed.

Peg and Len McMaster came on behalf of the Capon Bridge Ruritan to request that funding for the Capon Bridge Founder's Day Festival in the amount of \$2,500 be included in upcoming budget considerations for the fiscal year 2022-23. Commissioner Cannon moved to approve the request and Commissioner Hott seconded the motion. The motion passed.

Former Commissioner David R. Parker presented nominations to the Hampshire County Historic Landmarks Commission. Mr. Parker said he would like to step out of his current role as an appointed member, under the by-laws, and assume the role of an associate member. Mr. Parker presented the names of Carol Shaw and Steve Bailes, as two citizens who have demonstrated an active and committed interest in historic preservation in different areas of Hampshire County. Both Mrs. Shaw and Mr. Bailes have confirmed they would be willing to actively participate on the Historic Landmarks Commission. Commissioner Hott moved to appoint Carol Shaw to the unexpired term of the late Wendell Moreland and to appoint Steve Bailes to the unexpired term of David Parker. Commissioner Cannon seconded the motion and the motion passed.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) sent requests for fee exemptions which had been reviewed and recommended for approval by the Commission. The exemption requests were errors in billing or address corrections. Commissioner Cannon moved

to approve the exemption requests as recommended. Commissioner Hott seconded the motion and the motion passed.

Darin Taylor, Executive Director of the South Branch Valley Day Report Center (SBVDRC) sent a grant application to the West Virginia Justice Reinvestment Initiative Treatment Supervision Grant Program. This grant will provide up to four, (two female and two male) recovery coaches. This grant will require no match funding. Commissioner Hott moved to authorize the President to sign the grant application and Commissioner Cannon seconded the motion. The motion passed.

The Justice and Community Services grant application which supports the Police Resource Officer (PRO) was approved and submitted in July of 2021 and the contract and agreement was recently returned for signature after approval in the amount of \$15,000. Commissioner Hott moved to authorize the President to sign the PRO grant documents and Commissioner Cannon seconded the motion. The motion passed.

Aaron Cox requested that the Commission sign a letter of support for Hardy Telecommunications (HardyNet) in their efforts to obtain a grant through the United States Department of Agriculture (USDA) Reconnect grant program for broadband development and expansion. Commissioner Cannon moved to authorize the President to sign the letter of support and Commissioner Hott seconded the motion. The motion passed.

HCESA Director Brian Malcolm notified the Commission that the HCESA Board recommended the sale of a surplus ambulance rolling chassis which has about 230,000 miles, after advertisement for sealed bids to be opened at a future Commission meeting. Commissioner Hott moved to authorize the HCESA to advertise and bring sealed bids for opening at the last meeting in March. Commissioner Cannon seconded the motion and the motion passed.

Fiduciary Commissioner Johnathan G. Brill sent a recommended Order in regard to the Noble Thomas Clark estate. Commissioner Hott moved to approve the recommended Order from Fiduciary Commissioner Brill and Commissioner Cannon seconded the motion which then passed.

The Clerk presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 8:18 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, March 8, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Jim Mou of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on February 22, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Ms. Barbara (Barbie) Hillenbrand, Chair of the 2022 WV Peach Festival, presented a report on the very successful activities of last year and positive impact on area businesses due to the attendance. The committee has plans to add events on Sunday to encourage attendance throughout the festival which will be held on August 5, 6 and 7, 2022. Ms. Hillenbrand requested \$3,500 as a contribution from the Commission to help expand the event. Commissioner Hott moved to honor the request of the Peach Festival Committee by granting the request of \$3,500 for this year's event. Commissioner Cannon seconded the motion and the motion passed.

Ms. Eileen Johnson, Executive Director of the Hampshire County Development Authority, presented requests to refund the Authority's Infrastructure revolving loan fund in the amount of \$300,000, to provide funding to replace the roof on the multi-tenant building the Romney Business Park and funding to replace the non-functioning telemetry system for the water system in the Capon Bridge Tech Park before it is turned over to the Central Hampshire Public Service District. The Commission agreed to consider the concerns of the Development Authority as they address the new 2022-2023 fiscal year budget, but these funds are not available in the current budget.

Ms. Keri Shreve, President of the Town of Romney Parks and Recreation Board, requested a donation to help repair and replace filtration and cleaning systems in the swimming pool and to help with the increased cost of pool sanitization chemicals. Ms. Shreve stressed that pool usage includes both town citizens and the public from outside of the Romney town limits, including the 4-H Camp and the Hampshire High School Swim Team. Commissioner Hott moved to approve the request to provide \$10,000 of funding support as requested by the Town of Romney Parks and Recreation Board. Commissioner Cannon seconded the motion and the motion passed.

Sheriff Nathan Sions, Prosecutor Rebecca Miller, Assessor Norma Wagoner, Circuit Clerk Sonja Embrey and County Clerk Eric Strite requested the Commission consider funding a \$100/month pay increase, retroactive to January 1, 2022 for the staff personnel in the various County offices, excluding the Deputies, EMS and 911 personnel. The effected staff is estimated to be between 40 and 45 employees. The elected officials stated that they felt they could find funds in their current budgets to match the funds requested of the Commission. The Commission consensus was that they would prefer to wait until the new fiscal year to consider this type of salary adjustment and to make sure the funding will be available to complete the current obligations already budgeted for this year. The Commission also stated that they had no objections to the elected officials re-allocating funds already approved in their budgets.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Hott moved to approve the tax exonerations as presented. Commissioner Cannon seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) sent exemption forms with a recommendation to approve the exemptions because of errors in billing. Commissioner Hott moved to approve the exemptions as recommended by HCESA and Commissioner Cannon seconded the motion. The motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:28 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, March 22, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend James Mou of the Romney Christian Ministerial Association offered prayer. Reverend Mou is retiring and leaving the area and this was the last occasion for him to pray before the Commission meeting. The Commissioners complimented and thanked him for this ministry that he has offered over the entire terms of several Commissioners. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on March 8, 2022 were presented for consideration. Commissioner Cannon observed that Keri Shreve's name was misspelled in the draft and moved to approve the minutes with the correction of Ms. Shreve's name. Commissioner Hott seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Hampshire County Grant Writer Erin Timbrook presented the Emergency Management Program Grant (EMPG) reimbursement for 2019 and stated the County is to receive \$40,000 for this period. Previous grant reimbursements have been more than double this amount, but the Homeland Security Agency has changed the criteria. Commissioner Hott moved to authorize the President to sign the reimbursement request and Commissioner Cannon seconded the motion. The motion passed.

Hampshire County Emergency Services Agency (HCESA) sent requests for fee exemptions which had been reviewed and recommended for approval by the Commission. The exemption requests were errors in billing or address corrections. President Eglinger recommended that ticket number 693 be held for further review and Commissioner Hott moved to approve the exemption requests as recommended with the exception of ticket number 693. Commissioner Cannon seconded the motion and the motion passed.

Sheriff Nathan Sions asked the Commission to update a letter of request to the Office of National Drug Control Policy to have Hampshire County considered for designation as a High Intensity Drug Trafficking Area (HITDA). This was initially done in 2018 and Sheriff Sions reports that this allows beneficial participation in interagency anti-drug efforts. Commissioner Cannon moved to authorize the President to sign the letter of support and Commissioner Hott seconded the motion. The motion passed.

The Commission had scheduled the bid opening for the advertised sale of the surplus Dodge ambulance rolling chassis as approved during the February 22, 2022 meeting. Two sealed bids were received in the Clerk's office, both of which met the advertised parameters. Blue Ridge Mountain Volunteer Fire Company bid \$5,000 and Kevin Clem submitted a bid of \$6,751.55. Commissioner Hott moved to sell the ambulance chassis to Kevin Clem for the sum of \$6,751.55 and Commissioner Cannon seconded the motion. The motion passed and the Clerk will complete the transaction and deposit the sale price in the HCESA non-fee fund.

The elected officials sent departmental salary increases as approved in the last Commission meeting, using available funds from within the departmental budgets. Commissioner Hott moved to approve the salary proposals as presented and Commissioner Cannon seconded the motion. The motion passed.

Sheriff Sions as 911 Director sent a letter requesting approval to hire Rebecca Lewis on a temporary basis for the Capon Bridge office and Assessor Wagoner requested approval to hire Patricia Buckley as Personal Property Clerk. Commissioner Hott moved to approve both requests and Commissioner Cannon seconded the motion. The motion passed.

Region 8 Planning and Development Council sent policy manuals for the Brownfields and Southwestern Water grants which have been approved and are in process. Commissioner Hott moved to authorize the President to sign both policy manuals and Commissioner Cannon seconded the motion. The motion passed.

Alison Jewell, Director of the Hampshire County Farmland Protection Board presented the easement on the 155.77-acre Dennis and Emily Funk farm located along Delray Road in Delray. Commissioner Hott moved to approve the funded easement and Commissioner Cannon seconded the motion. The motion passed.

The Clerk presented the nomination lists of poll workers for the 2022 Primary Election to be held on May 10, 2022 as presented by the Republican and Democrat Executive Committees of Hampshire County. Commissioner Cannon moved to approve the nominations and to authorize the Clerk to adjust and complete the lists as needed. Commissioner Hott seconded the motion and the motion passed.

Mr. Jonathan Degenfelder, board member of the Hampshire County Farmers Market Association introduced himself and stated the Association would like to have the Commission consider allowing them to use the Courthouse lawn as a location for their market on Friday afternoon/evenings. They have a location for the Romney market this upcoming season, but are checking into potential locations for future market seasons. The Commission raised several questions for consideration but did not rule out the possibility.

Deputy Clerk Lillian Largent presented a balanced budget, (levy estimate), based on earlier direction from the Commission. Commissioner Robert Hott moved to approve the 2022-2023 Levy Estimate, as presented by Deputy Clerk Largent, and Commissioner Cannon seconded the motion. The proposed budget was approved by a unanimous voice vote. The 2022-2023 Levy Estimate will be submitted for review by the West Virginia State Auditor's Office - Local Governments Division, published as a Class II legal advertisement in the local newspaper and the Commission will hold an official hearing in order to lay the levy on the third Tuesday in April 2022, as required in WV Code.

Representatives of REV Renewables, Ben Fisher, Project Manager, Mike Gold, VP of Development and Chris Callas, legal counsel from the Charleston office of Jackson Kelly, presented information and requested consideration of a payment in lieu of taxes (PILOT) agreement with the County for their proposed Capon Bridge Solar Project. The proposed project is to be installed on the Beery Farm along Ford Hill Road, south of Augusta. The stated purpose of this meeting was for introduction and information regarding the designation of PILOT status for the project. REV Renewables goal is to be able to make an investment decision by June of 2022.

The Clerk presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 8:42 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, April 5, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. President Eglinger offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on March 22, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Clerk of the Works / Project Manager, Matthew Hott requested approval to advertise a request for proposal (RFP) for the construction of a Hampshire County Emergency Services Agency (HCESA) ambulance station/EMS building on the corner of Ridge Loop Road and Sunrise Boulevard. Commissioner Hott moved to approve the advertisement of the RFP and Commissioner Cannon seconded the motion. The motion passed.

Mr. Hott presented some information regarding upgrades to the probation office in the Judicial Center and Commissioner Hott moved to table the matter until the next meeting since it was not on the agenda. Commissioner Cannon seconded the motion and the motion passed.

Clerk Hott had obtained two bids regarding the sidewalk repair at the Fort Mill Ridge parking lot. The Commissioners reviewed the bids and Commissioner Cannon moved to approve the lower of the two bids at \$8,200 from Blue Ridge Concrete Services, LLC. Commissioner Hott seconded the motion and the motion passed.

Clerk Strite presented a letter requesting an extension of the grant deadline for the Courthouse Facilities Improvement Grant, since the replacement of the exterior doors was delayed by material and parts availability issues. Commissioner Hott moved to approve the extension request and Commissioner Cannon seconded the motion. The motion passed.

Hampshire County Emergency Services Agency (HCESA) Director Brian Malcolm presented a recommendation from the HCESA Board to implement a length of service schedule of pay increases for HCESA staff. This incentive schedule would be modeled after those currently in use by County 911 and law enforcement offices. Commissioner Cannon moved to approve the incentive package as presented and recommended by the HCESA Board. Commissioner Hott seconded the motion which passed.

Five HCESA fee exemptions were presented for approval due to incorrect addressing. These had already been reviewed and were recommended for exoneration. Commissioner Hott moved to approve the exemption of the recommended requests and Commissioner Cannon seconded the motion. The motion passed.

Sheriff Sions sent a letter of resignation from Ethan Glaze as a Hampshire County E-911 dispatcher. Commissioner Hott moved to accept the resignation and Commissioner Cannon seconded the motion which passed.

Clerk Strite presented the minutes from the Board of Equalization and Review and Commissioner Cannon moved to approve the minutes as presented. Commissioner Hott seconded the motion and the motion passed.

Circuit Clerk Sonja Embry sent a request for line-item adjustments to her 2021-2022 budget in order to accomplish the pay increases that were requested by the department heads and approved in the March 8, 2022 meeting. Commissioner Hott moved to approve the budget adjustments and Commissioner Cannon seconded the motion. The motion passed.

The Auditor's office requires the Commission to certify that the County can afford the elected official pay increase as approved by the Legislature. Commissioner Hott moved to approve the certification and Commissioner Cannon seconded the motion. The motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:11 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, April 19, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David H. Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Donald Judy of the Romney Christian Ministerial Association offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on March 22, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented. Commissioner Hott seconded the motion and the motion passed.

The Clerk had previously received notice of approval of the Levy Estimate for Hampshire County for the Fiscal Year July 1, 2022-June 30, 2023 from the WV State Auditor. The proposed Levy Estimate was advertised as required by law and posted on the Commission's meeting agenda as a Public Hearing in order to allow the public the opportunity for objection or to question the proposed budget for the next fiscal year. President Eglinger opened the public hearing and the Clerk read the proposed levy rates. After a reasonable amount of time when there were no comments offered, Commissioner Hott moved to close the Public Hearing and to go ahead and approve the Levy Order which would assign the levy rates at 14.30¢/\$100 of assessed value for Class I property, 28.60¢/\$100 for Class II and 57.20¢/\$100 for Class III and IV properties for the Regular Current Expense Levy. The levy rates for the Fire Excess Levy will be set at 1.50¢/\$100 for Class I property, 3.00¢/\$100 for Class II and 6.00¢/\$100 for Class III and Class IV properties. The Library Excess Levy will be set at 0.60¢/\$100 of assessed value of Class I property, 1.20¢/\$100 for Class II property and 2.40¢/\$100 of assessed value of Class III and Class IV properties. Commissioner Cannon seconded the motion to approve the levy rates as stated. The motion passed by unanimous voice vote.

Assessor Norma Wagoner's office had prepared tax exonerations for consideration by the Commission. Commissioner Hott moved to approve the requested exonerations as recommended and Commissioner Cannon seconded the motion. The motion passed.

E 911 Director and Sheriff Nathan Sions sent requests for personnel actions regarding approval of the resignation of Sierra Fitzwater and the hiring of Kelton Hanna. Commissioner Cannon moved to accept the resignation of Sierra Fitzwater and approve the payout of accumulated annual leave. Commissioner Hott seconded the motion and the motion passed. Commissioner Cannon moved to approve the hiring of Kelton Hanna as requested. Commissioner Hott seconded the motion and the motion passed.

Region 8 Planning and Development Council sent the Hazard Mitigation Agreement for renewal. Commissioner Cannon moved to authorize the President to sign the agreement and Commissioner Hott seconded the motion. The motion passed.

Compliance Officer Amanda Barnes presented the annual Community Rating System (CRF) recertification. Commissioner Hott moved to authorize the President to sign the CRF Community Certification to maintain affordability for the purchase of flood insurance by citizens of the County. Commissioner Cannon seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) sent requests for fee exemptions which had been reviewed and recommended for approval by the Commission. The exemption requests were to correct errors in billing, address corrections or uninhabited structures. Commissioner Hott moved to approve the exemption requests as recommended. Commissioner Cannon seconded the motion and the motion passed.

Aaron Cox of the GIS and Technology Office presented an addendum for the broadband agreement between the Hampshire County Commission and HardyNet Telecommunications. Commissioner Hott moved to approve the addendum, Commissioner Cannon seconded the motion and the motion passed.

Rick Schneider gave an update on the development of the progress of the Radio Romney project, which will provide internet connected news, information and entertainment.

The Clerk presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Hott moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger allowed a time for public comment.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented with the exception of a tax bill on a parcel of real estate purchased by the Commission. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:33 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, May 24, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Kenneth Lake offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on April 19, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented and Commissioner Hott seconded the motion which then passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The Region 8 Development Authority sent the annual Fair Housing Resolution declaring April as Fair Housing Month and stating the Hampshire County Commission's commitment to equal opportunity and fair housing for everyone. Commissioner David Cannon moved to authorize the President to sign the Fair Housing Resolution and Commissioner Robert Hott seconded the motion. The motion passed on a voice vote with all in the affirmative.

Project Manager Matthew Hott suggested that the Commission utilize a qualified designer or engineer to develop and layout plans for both the kitchen at the Romney Senior Center and the requested expansion of the Probation office in the Judicial Center. Mr. Hott did not feel that either of these designs would have a cost that would require a request for proposal (RFP). Commissioner Hott suggested that the Senior Center might qualify for American Recover Plan (ARP) funding and then moved to authorize Project Manager Hott to obtain qualified engineering on both projects. Commissioner Cannon seconded the motion and the motion passed.

Attorney Charles Webb spoke to the Commission regarding the settlement memorandum of understanding (MOU) between the Hampshire County Commission and the West Virginia Attorney General regarding the settlement funds from the class action lawsuit against the opioid manufacturers. Mr. Webb stated that in order to participate in the settlement proceeds, the Commission would need to pass a resolution stating that Hampshire had suffered from the drug problem and also to pass and sign the MOU. Mr. Webb stated that he had confidential information that was part of an unsettled lawsuit that he wished to share with the Commission.

Commissioner Hott moved to go into executive session at 6:55 pm, due to the confidential and pending nature of the information to be discussed, under the authority of WV Code §6-9A-4. Commissioner Cannon seconded the motion and the motion passed. The Courtroom was cleared and the recording device paused.

President Eglinger stated the Commission meeting was back in regular, open session at 7:08 pm and that no decisions were made, no actions and no minutes were taken. Mr. Webb left the meeting at this point.

Commissioner Hott moved to enter the MOU between the West Virginia Attorney General and the Hampshire County Commission and to complete the necessary resolution. Commissioner Cannon seconded the motion and the motion passed.

The Commission reviewed the existing towing policy with Sheriff Nathan Sions and agreed to continue with the current policy while the Sheriff reviews and makes some adjustments for future revision and renewal.

Mayor Beverly Keadle and Municipal Attorney Logan Mantz offered a proposal for joint use of opioid settlement funds, to collaborate with Hampshire County in providing activities for young people utilizing the Icelandic model for prevention of substance misuse.

Hampshire County Emergency Services Agency (HCESA) Director, Brian Malcolm, presented a contract extension for the Advanced/Basic Life Support (ALS/BLS) program currently provided by Valley Health. Commissioner Hott moved to authorize the President to sign the contract and Commissioner Cannon seconded the motion. The motion passed.

Compliance Officer Amanda Barnes presented cell tower upgrade permit requests for US Cellular towers on Cumberland Road and CE Champ Road near Purgitsville. Commissioner Hott moved to approve the cell tower upgrade permit applications and Commissioner Cannon seconded the motion. The motion passed.

The Commission placed the item of mileage reimbursement on the agenda. The County has paid 0.445 cents per mile and the federal standard allowance is currently 0.585 cents per mile. Commissioner Hott moved to increase the mileage allowance to 0.585 cents per mile to be consistent with the federal and state reimbursement rates for employees who drive their personal vehicle on County business. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott stated that some appointments are needed for the Hampshire County Farmland Preservation Board and nominated Jason Dalrymple to the citizen position and Matthew Hott to the farmer position to begin new four-year terms on July 1, 2022. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott nominated Adam Carlin to the Hampshire County Board of Health for a new five – year term to commence on July 1, 2022. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott moved to reappoint Richard Wood to the Central Hampshire Public Service District and Commissioner Cannon seconded the motion. The motion passed.

Commissioner Cannon moved to nominate Rolf Ronken to the Hampshire County Planning Commission for a new three-year term. Commissioner Hott seconded the motion and the motion passed.

Eastern West Virginia Community Action Agency requested that the Commission declare May 2022 as Community Action month in recognition of the hard work and dedication of that agency in our communities. Commissioner Hott moved to approve the resolution and Commissioner Cannon seconded the motion. The motion passed and President Eglinger signed the resolution.

On May 16, 2022 the Commission sat as Board of Canvas of the Primary Election held on May 10, 2022. They reviewed the ballots and the tabulated results of the said Election and declared the results “Official” on the day of Canvas. State law requires a waiting period of forty-eight hours after the last County with a Statewide Election declares their results to be official in order to allow an opportunity for anyone to file for a recount. A recount request was submitted in regard to the Delegate contest for the seat in the 88th Delegate District. The recount was filed in both Mineral and Hampshire counties. Mineral County held their recount earlier on this date and found no change to the results. The recount request was withdrawn in Hampshire County, so with all other waiting periods having expired, the Commission was able to certify the results at this time. Commissioner Cannon moved to approve and sign the Certification of the results of the May 10, 2022 Primary Election. Commissioner Hott seconded the motion and the motion passed. The Commissioners then signed the Certification.

Sheriff Nathan J. Sions sent letters requesting approval for pay increases as specified under the Deputy Civil Service pay scale for Chief Deputy John P. Alkire who has completed twenty-one (21) years of service, Captain Jamie E. Carter and Sargent David Feather who have both completed eighteen (18) years, Corporal Steven L. Haines with eleven (11) years and Deputy John D. Smith who has completed five (5) years of service as Hampshire County Deputies. Commissioner Cannon moved to approve the Civil Service pay increases as requested and Commissioner Hott seconded the motion. The motion passed.

Commissioner Hott moved to authorize Sheriff Sions’ request that Ethan Glaze remain a part-time Hampshire County 911 Dispatcher. Commissioner Cannon seconded the motion and the motion passed.

Mark Holstine, Executive Director of the West Virginia Solid Waste Management Board sent a letter stating that the term of Hampshire County Region 8 Solid Waste Authority (SWA) Board member Robert Hott will expire on June 30, 2022 and that the Hampshire County Commission will need to consider reappointment of Mr. Hott or another representative from Hampshire County for the new four-year (4) term starting July 1, 2022. Commissioner Hott agreed to continue to serve on this board and Commissioner Cannon moved to appoint him for the new term. Commissioner Hott seconded the motion and the motion passed.

Sheriff and Treasurer of Hampshire County, Nathan J. Sions, requested approval of the Hampshire County Delinquent List for Tax Year 2021 as of May 1, 2022. Commissioner David Cannon moved to approve the Delinquent Tax List and Commissioner Robert Hott seconded the motion. The motion passed.

President Eglinger allowed some time for public comment and questions.

Tax exonerations as prepared by the Assessor's Office were presented for consideration and Commissioner Cannon moved to approve the tax exonerations as presented with the exception of ticket # 10238, which the Commission will pay. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) exemptions were presented after review and recommendation for approval by HCESA personnel. Commissioner Hott moved to approve the exemptions as presented and authorize the President to sign as needed. Commissioner Cannon seconded the motion and the motion passed.

The Clerk presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Hott moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

Official Budget Revision #2 for the General Fund (#1) was presented along with Official Budget Revision #2 for the Coal Severance Fund (#2). Commissioner Hott moved to approve the Official Budget Revisions for both the General Fund and the Coal Severance Funds as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 8:40 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, June 14, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. County Clerk Strite offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on May 24, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Larry See, Director of the Hampshire County Parks and Recreation Department, asked permission to have the Maintenance Staff to help with preparation of the grounds prior to the South Branch Valley Bluegrass Festival. Commissioner Hott moved to approve the help by the Maintenance Staff and Commissioner Cannon seconded the motion. The motion passed.

Mr. See continued with a report on the completion of the new facility at Hampshire Park and thanked the Commission for their help and support in bringing this project to completion.

Assessor Norma Wagoner sent the certification pages for the tax books for tax year 2022-2023, for signature by the Commission. Commissioner Hott moved to sign the certification pages and Commissioner Cannon seconded the motion. The motion passed.

Region 8 Planning and Development Council sent grant award notices for the two Health Department grants, which will be used to remodel and upgrade the building and facilities and for the bus which will house the mobile health department. Commissioner Hott moved to authorize the President to sign the grant award notices and Commissioner Cannon seconded the motion. The motion passed.

West Virginia Peach Festival Chairperson Barbie Hillenbrand requested permission to install two permanent, in-ground sleeves which will accept removable sign posts to display banners for festivals and events. The sign holders are to be located on either side of the walkway to the parking lot across the street from the Courthouse and would be capped at ground level when not in use. Commissioner Cannon moved to approve the project and Commissioner Hott seconded the motion which passed.

Janette Saville of Hampshire County Emergency Services Agency (HCESA) came with County Prosecutor Rebecca Miller to request permission to file the delinquent fee payments for billing year 2020 along with a few remaining 2018 and 2019 delinquencies to the Magistrate Court with the goal of payment or a judgement to be placed on the record. Commissioner Hott moved to authorize the filing with the Magistrates office and Commissioner Cannon seconded the motion. The motion passed.

While Ms. Saville was present, she presented two (2) HCESA billings for exemption, due to errors in billing. Commissioner Cannon moved to approve the exemptions and Commissioner Hott seconded the motion which passed.

Matthew Hott, Project Manager for the County presented a report on the results of the design/build request for proposal (RFP) for the proposed ambulance station in Sunrise Summit. Two contractors, Lantz Construction and Harbel presented proposals in the amounts of \$1,699,000 and over \$2 million. Commissioner Hott moved to reject both bids stating this is well in excess of available funds and to have Mr. Hott to explore other options. Commissioner Cannon seconded the motion which was then passed.

The Commission was notified that the \$190,000 Community Corrections grant, which supports the South Branch Valley Day Report Center, has been approved. The grant contract, resolution and related documents were presented for signature by the Commission President. Commissioner Hott moved to authorize President Eglinger to sign the grant contract, resolution and related documents and Commissioner Cannon seconded the motion. The motion passed and President Eglinger signed the documents for submission by Darren Taylor, Director.

On Monday afternoon, Governor Justice declared Friday, June 17, 2022 to be an official holiday for all State employees and offices, effectively creating a four-day weekend with West Virginia Day being observed on Monday, June 20. Commissioner Hott moved to agree to the Governor's order as it has been a long policy of the Commission to observe holidays and

closures when ordered by the Governor. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott moved to appoint Commissioner Cannon to the Potomac Valley Transit Authority Board of Directors. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott moved to reappoint Allen Hott and Jonathan Brill to continue in their roles for new terms on the Hampshire County Building Commission. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott withdrew the nomination of Adam Carlin to the Hampshire County Board of Health and nominated Karen L. Hott and Donna Oates to new terms on the Board of Health. Commissioner Cannon seconded the motion and the motion passed.

Hampshire County Library Board President Steve Moreland asked that Michelle Kuykendall be reappointed to a new term on the Library Board and Commissioner Hott moved to reappoint Michelle to the Library Board. Commissioner Cannon seconded the motion and the motion passed.

Sheriff Sions had sent an updated and mildly revised County towing policy for consideration by the Commission after some discussion at the last meeting. Commissioner Cannon moved to approve the revised towing policy and Commissioner Hott seconded the motion. The motion passed.

President Eglinger offered the public an opportunity to make comments, reminding them that no actions can be taken without prior agenda posting. Rick Schneider reported on Radio Romney which is now on the air and Ava Anders offered her expertise regarding wind and solar farms. The Commission assured her that they have already researched the topics to a significant degree, but appreciated her interest and willingness to help.

Official Budget Revision #3 for the General Fund (#1) was presented as prepared by Deputy Clerk Lillian Largent. Commissioner Hott moved to approve Official Budget Revision #3 for the General Fund as presented. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:37 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, June 28, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Reverend Kenneth Lake offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on June 14, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented and Commissioner Cannon seconded the motion which then passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Alison Jewell, Director of the Hampshire County Farmland Protection Board presented the easement on the 51.494-acre Guy and Lance Davis property located along Eldridge Road in Yellow Spring. Commissioner Hott moved to approve the Davis easement as recommended by the Farmland Protection Board and Commissioner Cannon seconded the motion. The motion passed.

Assessor Wagoner sent a letter concerning the termination of an employee in her office and Commissioner Hott moved to accept the termination letter. Commissioner Cannon seconded the motion and the motion passed.

Maintenance Supervisor Kenny McBride sent an estimate from Royal Aire to replace a failed HVAC system in the Judicial Center computer room. Commissioner Hott moved to approve an estimate of \$8,665.00 to install a new 36,000 btu system in the Judicial Building. Commissioner Cannon seconded the motion and the motion passed.

Compliance Officer Amanda Barnes presented the annual renewal for building code inspections with Middle Department Inspection Agency (MDIA) as recommended by the Planning Commission. Ms. Barnes stated that the contract verbiage is unchanged from recent years, but the actual inspection fees will increase seven (7) percent and now includes electrical inspection. This is the second increase in six (6) years. Commissioner Hott moved to authorize the President to sign the contract for the new term and Commissioner Cannon seconded the motion. The motion passed.

Compliance Officer Amanda Barnes presented a cell tower upgrade permit request for a tower on Nathaniel Drive from American Tower Corp and a co-location permit on Cher-bet Drive from Verizon to locate on a US Cellular tower. Commissioner Hott moved to approve the cell tower upgrade permit applications as presented and Commissioner Cannon seconded the motion. The motion passed.

The Assessor sent a letter requesting approval of a donation/transfer of sick time by members of her staff to a new employee who will need to be off for twelve (12) weeks of maternity leave beginning July 4, 2022. Commissioner Cannon moved to approve the transfer and commended the employees for their unselfish attitude. Commissioner Hott seconded the motion and the motion passed.

The Prosecuting Attorney sent the annual salary letter acknowledging the budgeted salaries for the staff in that office and stating that no other compensation will be paid from the County treasury. Commissioner Cannon moved to approve the salary letter from the Prosecuting Attorney and Commissioner Hott seconded the motion. The motion passed.

The Justice Assistance Grant (JAG) which helps support the Police Resource Officer (PRO) at Hampshire High School was presented as prepared by Denise Hott of the School Board Office. The grant request is in the amount of \$15,000 with a \$15,000 match from the School Board. The balance of the match funding is from the Sheriff's budget. Commissioner Cannon moved to approve the JAG PRO grant application for the upcoming school year, and Commissioner Hott seconded the motion. The motion passed.

Tax Assessor Norma Wagoner sent one exoneration to correct an erroneous billing. Commissioner Cannon moved to approve the tax exoneration as presented. Commissioner Hott seconded the motion and the motion passed.

Sheriff Nathan Sions sent a letter stating that Caleb Nelson has resigned from full-time position as a 911 Dispatcher and has requested and been appointed to a part-time position with Hampshire 911. Commissioner Hott moved to approve the personnel action and Commissioner Cannon seconded the motion. The motion passed.

The Region 8 Planning and Development Council, sent a request for release of funds and certification for the Community Development Block Grant for the demolition of the former Hampshire Memorial Hospital Brownfields remediation project. Commissioner Hott moved to authorize the President to sign the release and Commissioner Cannon seconded the motion. The motion passed.

The annual contract renewal with Global Science and Technology (GST) for computer networking and IT services was scheduled and presented. GST has provided trouble shooting, repair and installation services for the Clerk's, Prosecutor's and Circuit Clerk's offices for several years. The current rate is \$1,102/month. Commissioner Hott moved to authorize the President to sign the contract with GST and Commissioner Cannon seconded the motion. The motion passed.

Public comment was allowed for a period.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

Deputy Clerk MaryAnne Shanholtz presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 7:18 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, July 12, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. Pastor Kenneth Lake offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on June 28, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Assessor Wagoner sent a single tax exoneration for consideration and Commissioner Hott moved to approve the exoneration as presented. Commissioner Cannon seconded the motion and the motion passed.

The Clerk presented the security pledge agreement with the Bank of Romney securing the deposits of Hampshire County in that institution, covering the period of July 1, 2022 through July 1, 2023. The Bank of Romney assigned bonds to secure Nine Million Five Hundred Forty-seven Thousand Two Hundred Eighty-one Dollars and Fifty-one Cents (\$9,547,281.51) of taxpayer funds on deposit. Commissioner Hott moved to approve the Pledge Agreement and to have it recorded in the Clerk's office. Commissioner Cannon seconded the motion and the motion passed.

The Treasurer's Office sent a request for approval to change the Magistrate Fund at FNB Bank from a NOW account to a checking account and they included a signature page with the request. Commissioner Cannon moved to approve the change and Commissioner Hott seconded the motion. The motion passed.

The Clerk prepared letters for several retiring board members. Commissioner Hott moved to approve signing the letters, thanking David Coyle and Lance Davis for their service on the Farmland Protection Board and Marcia Kesner, Peggy McMasters and Nancy Davis for their service on the Board of Health. Commissioner Cannon seconded the motion and the motion passed.

Rolf Ronken of the Recycling Committee, presented a request that the Commission conditionally approve the purchase of a truck with REAP grant funds. He reported that the procurement process is closely tied to the State Bid system but trucks have been very hard to obtain. REAP is allowing a little more flexibility if the purchaser verifies that there are no vehicles available from the approved vendors. Mr. Ronken described his efforts and the documentation of his contacts. He did find one vehicle that meets the specifications that were approved by REAP in the grant application and may be available. The dealer stated that the price is less than the amount approved in the application with the needed bed and gooseneck hitch attachment installed. Mr. Ronken's request was that the Commission approve the purchase of this truck pending the approval from REAP and that the Commission document this decision to REAP in an effort to expedite the purchase. Commissioner Cannon moved to approve the purchase with the REAP approval and to authorize the President to sign a letter to that effect. Commissioner Hott seconded the motion and the motion passed.

Dianna Lucas, paralegal with Prosecutor Miller's office introduced Ms. Marilyn Kerns as the new legal secretary in the Prosecutor's office.

Sheriff Nathan Sions presented several agenda items.

Sheriff Sions asked the Commission to approve a resolution and grant application for Court Security in the amount of \$25,000 with a \$2,500 match from county funds. Commissioner Cannon moved to approve the grant application and authorize the President to sign the necessary documents including the resolution. Commissioner Hott seconded the motion and the motion passed.

The Sheriff explained that he is reorganizing the Process Service function of his office and that he would like approval to move the budgeted funds in the amount of \$68,744, from Process Service (account # 701) to Sheriff/Law (account # 700). This action will allow the hiring of another deputy who will assume the process service duties. Commissioner Cannon moved to approve the request and Commissioner Hott seconded the motion. The motion passed.

As the County's Chief Humane Officer, the Sheriff oversees the operations of Animal Control. Sheriff Sions asked for approval to have fencing installed at the Animal Control Facility in Augusta to accommodate large animals when the need arises. Estimates have been obtained for a paddock to be erected for a cost of \$14,000. This will meet currently projected needs but could be expanded in the future. Commissioner Hott moved to approve the construction of a large animal paddock at the Animal Control facility and Commissioner Cannon seconded the motion. The motion passed.

As 911 Director, Sheriff Sions stated that hiring dispatchers for night shift operations is becoming increasingly difficult and he stated that it has become necessary to request approval of a \$2/hour shift differential in order to have staffing for night shift. This will cost an estimated \$16,000 on an annual basis, but the funds are available. Commissioner Hott moved to approve the request for the shift differential and Commissioner Cannon seconded the motion. The motion passed.

Part-time maintenance employee Charlie Corbin was asked to attend on a personnel matter involving a memorandum of understanding (MOU) dated January 28, 2020. Commissioner Hott moved that the meeting go into executive session as provided in WV Code § 6-9A-4 to discuss personnel matters with the employee. Commissioner Cannon seconded the motion and the motion passed. President Eglinger declared the meeting in executive session at 9:54 am.

The President declared the meeting back in regular session at 10:05 am and stated that no decisions were made and no actions taken.

Commissioner Hott moved to terminate the MOU dated January 28, 2020 and Commissioner Cannon agreed to second the motion if the motion could be amended to allow Mr. Corbin ninety (90) days rather than the stipulated sixty (60) days to vacate the premises. Commissioner Hott agreed to the amendment and the motion passed as amended.

Hampshire County Emergency Services Agency (HCESA) Director, Brian Malcolm reported on activities of the Agency and asked approval to advertise a request for proposals (RFP) for a new Advanced Life Support (ALS) contract. Commissioner Cannon moved to approve the RFP advertisement and Commissioner Hott seconded the motion which passed.

Commissioner Hott moved to nominate Darin Peters to the Hampshire County Board of Health and Commissioner Cannon seconded the motion. The motion passed.

Commissioner Hott moved to nominate Tyler Pancione to fill the unexpired term of his late grandfather, Joe C. Pancione. Commissioner Cannon seconded the motion which then passed.

Commissioner Cannon took a moment to have Mr. Rolf Ronken swear his oath to serve on the Planning Commission.

President Eglinger suggested that Megan Fuller, Jim Alkire and Brian Brill be reappointed to the Hampshire County Parks and Recreation Board as they are excellent board members. Commissioner Cannon moved to reappoint Fuller, Alkire and Brill as suggested by the President and Commissioner Hott seconded the motion. The motion passed.

President Eglinger offered those in attendance to make comments.

Hampshire County Emergency Services Agency (HCESA) exemptions were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented and authorize the President to sign as needed. Commissioner Hott seconded the motion and the motion passed.

Region 8 Planning and Development Council sent a grant extension for the Community Development Block Grant (CDBG) for the Capon Bridge Broadband project identified as amendment number 1. Commissioner Hott moved to approve and authorize the President to sign the grant extension and Commissioner Cannon seconded the motion. The motion passed.

Region 8 sent a CDBG grant amendment number four to the same grant project and Commissioner Hott moved to approve this amendment also. Commissioner Cannon seconded the motion and the motion passed.

Region 8 sent a memorandum of understanding (MOU) and resolution for the public health department renovation. Commissioner Hott moved to approve and authorize the President to sign the document and Commissioner Cannon seconded the motion which passed.

Region 8 sent the same MOU and resolution regarding the grant for the mobile health unit and Commissioner Cannon moved to approve and authorize the signature of the document. Commissioner Hott seconded the motion and the motion passed.

Region 8 sent additional agreements (evidentiary materials), documents regarding the grant for the health department renovation project and Commissioner Hott moved to authorize the President to sign the various documents as presented. Commissioner Cannon seconded the motion and the motion passed.

Region 8 sent the same documents regarding the grant for the mobile health unit and Commissioner Hott moved to authorize the President to sign these as presented as well. Commissioner Cannon seconded the motion and the motion passed.

Deputy Clerk Lillian Largent sent Official Budget Revision # 1 to the Coal Severance Fund (#2). Commissioner Hott moved to approve the Official Budget revision and Commissioner Cannon seconded the motion. The motion passed.

Circuit Clerk Sonja Embrey sent a request for revision to the 2022-2023 Circuit Clerk's budget by transferring Four Thousand Dollars (\$4,000) from line 403.359 (New Equipment) to: \$3,000 – 403.103 (Salaries & Wages), \$500 – 403.104 (FICA), and \$500 – 403.106 (Retirement). In addition, she requested approval to transfer Three Thousand Dollars (\$3,000) from 403.216 (Maintenance and Repairs) to 403.103 (Salaries & Wages). Commissioner Hott moved to approve the Circuit Clerk's request as presented and Commissioner Cannon seconded the motion. The motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:55 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, July 26, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on July 12, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented and Commissioner Hott seconded the motion which then passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Ms. Alona Martin represented the Peach Festival Committee and requested the use of the space in front of the Courthouse for a vendor to use on Friday, Saturday and Sunday. The Commissioners had concerns regarding a vendor setting up during business hours and Commissioner Cannon moved to allow the use of the space only on Saturday and Sunday of the Peach Festival this year. Commissioner Hott seconded the motion and the motion passed.

The security pledge agreements from FNB Bank were presented. The Bank pledges to secure Hampshire County deposits with securities of the US Government, US Governmental Agencies or Municipal Bonds to secure deposits of County and other public funds covering the period of July 1, 2022 through June 30, 2024. FNB Bank pledged to secure Six Million Dollars (\$6,000,000) against Commission deposits and Five Hundred Thousand Dollars (\$500,000) to secure the Sheriff Hampshire County Assessor Valuation Fund. Commissioner Cannon moved to approve the Pledge Agreements and to authorize the President to sign as needed. Commissioner Hott seconded the motion and the motion passed.

Ronnie Watson of the Levels Volunteer Fire Department was unable to attend to discuss first responder medical equipment.

Region 8 Planning and Development Council sent an interest report for signature in regard to the Community Development Block Grant (CDBG) Broadband Grant. Commissioner Cannon moved to authorize President Eglinger to sign the report for submission to Region 8 and Commissioner Hott seconded the motion. The motion passed.

Fiduciary Commissioner Logan Mantz sent a recommended order asking the Commission to declare a purported last will and testament of Clifford L. Vinson, Jr. recorded at Will Book 69 page 659, to be invalid, because a subsequent will was produced and recorded in Will Book 70 at Page 404 which should be declared the controlling Will in the estate of Clifford L. Vinson. Commissioner Hott moved to approve the recommended Order declaring the first recording invalid and that the Will recorded in Will Book 70 Page 404 shall be the controlling Will in the estate of Clifford L. Vinson, Jr. Commissioner Cannon seconded the motion and the motion passed.

Fiduciary Commissioner Mantz sent an order requesting that the estate of Ronald Vernon Everett be reassigned from Fiduciary Commissioner J. Logan Mantz to Special Fiduciary Commissioner James Paul Geary, II in the estate of Ronald Vernon Everett. Mr. Mantz stated that he discovered a conflict in handling this estate and the other established Fiduciary Commissioners of Hampshire County also have conflicts of interest and cannot address this estate in an ethical manner. Commissioner Cannon moved to approve the order and Commissioner Hott seconded the motion which then passed.

Brian Malcolm, Director of Hampshire County Homeland Security and Emergency Management was available to discuss the need for automatic defibrillators (AEDs) and specialized breathing (LUCAS) devices for local fire companies. Commissioner Cannon moved to authorize Mr. Malcolm to survey the local fire companies and determine the level of need for these devices and report back to the Commission. Commissioner Hott seconded the motion and the motion passed.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exoneration as presented. Commissioner Hott seconded the motion and the motion passed.

A period of time was allowed for public comment and Carol Shaw asked questions about grant funding for the Historic Landmarks Commission.

Deputy Clerk Lillian Largent sent Official Budget Revision #1 to the General Fund (#1) for consideration. This first budget revision to the General Fund distributes surplus funds from the

previous fiscal year's budget to the current year and assigns the funds to the appropriate category. Commissioner Hott moved to approve Official Budget Revision #1 to the General Fund (#1). Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

Fiduciary Commissioner William H. Judy, III sent a recommended order in regard to the estate of James D. Wingler. The Fiduciary Commissioner reviewed the status of the estate and pointed out that four (4) other estates need to be settled in West Virginia before clear title can be provided to any purchaser of the real estate and recommended that James D. Wingler, Jr., be appointed as Administrator of the Estate of James D. Wingler. Commissioner Hott moved to approve the recommended order of Fiduciary Commissioner Judy in the James D. Wingler Estate. Commissioner Cannon seconded the motion and the motion passed.

Deputy Clerk MaryAnne Shanholtz presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 7:12 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk from notes taken by Deputy Clerk MaryAnne Shanholtz in the Clerk's absence.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, August 9, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. The President asked Clerk Eric Strite to offer prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on July 26, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Clerk Strite introduced Rebecca Lewis as the new employee in his office.

Tamatha Wilkins, Director of the Hampshire County Health Department, sent a letter requesting the use of the lot in Sunrise which is the future site of the Hampshire County Emergency Services Agency (HCESA) for Covid testing on Fridays. Commissioner Hott moved to approve the request by the Health Department to use the proposed site of the new ambulance building for Covid testing. Commissioner Cannon seconded the motion and the motion passed.

Sheriff Nathan Sions came with Hampshire County School Superintendent Jeff Pancione, to request approval to add a school, (police), resource officer (PRO) to serve the Capon Bridge Elementary and Middle Schools. The Sheriff stated that he will have funding for most of the cost, with a pledged supplement for this year from the Board of Education of \$25,000, but will need the Commission to approve an additional \$14,000 to cover the full cost of the new PRO. The Sheriff will seek grant support in future years to supplement the County's cost. Commissioner Cannon moved to approve the additional \$14,000, Commissioner Hott seconded the motion and the motion passed.

Debbie McDougle who resides in Orchard Hills Estates in Augusta, presented concerns of area citizens regarding safety issues that have developed at the junction of Fairgrounds Road and Ford Hill Road. The sightline has been seriously reduced or obscured for a motorist traveling north from Fairground Road due to barriers that have been erected by the adjacent landowner. Parking for the business is apparently unavailable as patrons park in the road, blocking normal traffic patterns, causing motorists to maneuver into oncoming traffic. Pedestrians, (especially children), are at risk of being struck by passing vehicles while moving between the buildings. Local law enforcement and the Department of Highways (DoH) have been contacted, but a resolution of the matter has not been found. Ms. McDougle presented a petition with over two hundred (200) signatures of concerned, local citizens regarding the safety issues and asked the Commission for direction and guidance on how best to proceed in efforts to resolve the situation. Commissioner Hott moved that the Commission draft a letter to State and Regional DoH officials, the Governor's Office, local legislative representatives and other related agencies requesting action or guidance. Commissioner Cannon seconded the motion and the motion passed.

Compliance Officer Amanda Barnes, stated that the State Fire Marshall is recommending the adoption of new Building Codes, but the Planning Commission recommends renewing the existing Codes and maintaining the current level of Building Code requirements which were adopted in 2015. Ms. Barnes stated that Hampshire County is one of three counties in West Virginia that have adopted building codes and our citizens benefit from the protection of sound construction practices and reduced insurance rates because of that earlier action. Commissioner Hott moved to authorize President Eglinger to sign the Building Code Renewal Ordinance with no changes from previous levels. Commissioner Cannon seconded the motion and the motion passed.

Donald Whetzel of the West Virginia Conservation Agency (WVCA) brought an agreement that enables the agency to work with local government under WV Code § 7-1-3U. A significant wind event occurred in areas of Hampshire County on July 12, including two documented tornados. The current remaining area of concern is along North River between DelRay and Rio, most notably on the Cheeves Farm. A significant number of trees were blown down and into the river. The concern is that a heavy thunderstorm could create much greater destruction in the area should these down trees block the waterway and flood the area. Due to these concerns, the Commission and conservation agencies have been considering the efforts

necessary to mitigate the danger to life and property. Commissioner Hott moved to authorize the President to sign the storm cleanup agreement with the WVCA. Commissioner Cannon seconded the motion and the motion passed.

Commissioner Hott moved to utilize Homeland Security and Emergency Management Director Brian Malcolm and Project Manager Matt Hott to begin a process to get estimates to remove the North River wind damage from the river. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger disclosed that while he owns farmland on the North River in that area, his property was not affected and he has no personal interest in this effort.

Commissioner Cannon nominated Rebecca Hott, Jason Hicks and Len McMaster for reappointment to the Hampshire County Development Authority and Commissioner Hott seconded the motion. The motion passed.

It was noted that the terms of two members of the Historic Landmarks Board have matured and they need to be contacted to confirm that they are willing to continue to serve. Amanda Barnes agreed to contact Jean Shoemaker and Jane Mc Bride to see if they are willing to serve another term on this board.

President Eglinger offered those in attendance to make comments.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) requests for exemptions and waivers were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented with the exception of ticket # 8566, (to be returned to HCESA for further review), and authorize the President to sign as needed. Commissioner Hott seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:50 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, August 23, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger and Commissioner David Cannon were present, with Commissioner Robert Q. Hott in attendance by telephone. President Eglinger led the Pledge of Allegiance to the flag of the United States of America and called on Pastor Kenneth Lake to offer prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on August 9, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented and Commissioner Hott seconded the motion, which then passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Sheriff Sions sent letters giving notice that Mallory Corbin and Ethan Glaze have resigned their positions as full and part time 911 Dispatchers. Commissioner Cannon moved to accept the resignations from the 911 Dispatchers and Commissioner Hott seconded the motion, which then was passed.

Sheriff Sions also sent a letter requesting final approval for the appointment of Robin Smith and Sierra Smith as 911 Dispatchers. Commissioner Cannon moved to approve the hiring of Robin Smith and Sierra Smith as 911 Dispatchers and Commissioner Hott seconded the motion. The motion was passed.

The Clerk presented an order to establish a County Fund for recreational bingo for the Hampshire County Parks and Recreation. Commissioner Hott moved to approve the order establishing the fund and Commissioner Cannon seconded the motion. The motion passed.

Commissioner Cannon nominated John Hicks and Matthew Hott to new terms on the Hampshire County Planning Commission, effective July 1, 2022 through June 30, 2025. Commissioner Hott seconded the motion and the motion passed.

Gregg Rinker, President of the Hampshire County Parks and Recreation and Director Larry See came with board members Brian Brill and Amanda Greene to request that the Commission allow the Parks and Recreation Board to accept the Old Capon Bridge Middle School from the Hampshire County Board of Education. Commissioner Hott moved to authorize the Hampshire County Parks and Recreation Board to accept ownership of the Old Middle School building from the Board of Education. Commissioner Cannon seconded the motion and the motion passed.

The Sheriff's Settlement FYE June 30, 2022 was presented for approval. Commissioner Cannon made a motion to approve the settlement, President Eglinger seconded the motion, since Commissioner Hott was unable to physically review the document, and the motion passed.

A letter was presented requesting use of an area in front of the Courthouse on Friday, August 26, to commemorate the passage of the 19th Amendment to the US Constitution and the role that Hampshire County played in its passage. The Commission was assured that access to the Clerk's office would be unimpeded. Commissioner Cannon moved to allow the use of the plaza area and Commissioner Hott seconded the motion. The motion passed.

Representatives of the Commission on Aging, Melinda Chambers, Steve Moreland and Julie Linger, presented concerns regarding damage caused by water infiltration from the parking lot on the south end of the Romney Senior Center on School Street. Displaced water from the newly upgraded Romney Pool has added to the problem. The water infiltration is causing mold damage in the rooms on the end of the building and the poorly drained area on the parking lot has caused slippery places resulting in falls. The Commission agreed that working with the Town on the pool overflow will need to occur and Commissioner Cannon moved to have Project Coordinator Matthew Hott and Maintenance Supervisor Kenny McBride to work with an engineer to remediate the damage and prevent water from entering the Senior Center. Commissioner Hott seconded the motion and the motion passed.

Donnie Smith of the Romney Rescue Squad along with other volunteer squad members presented concerns regarding the expected recommendation from Hampshire County Emergency Services Agency (HCESA) to assume coverage of Advanced Life Support (ALS) 101 coverage currently being done by Valley Health under a contract that is expiring. The discussion continued for some time.

Brian Malcolm and Erin Timbrook were on the agenda to represent HCESA in discussion of the ALS request for proposal results. One proposal was submitted in response to the advertisement and it was from the current service provider, Valley Health. Negotiations followed with the result that a new contract would include an eighteen (18) percent increase with an additional increase of

three (3) percent per year over the life of that contract. The HCESA Board analyzed their personnel experience and staffing levels and determined that HCESA is in a position to take over the ALS 101 function at a cost savings of \$50-\$60,000 per year as opposed to the proposed contract offered by Valley Health. The HCESA Board recommended approval by the Commission to work with Valley Health on a transition to coverage of ALS 101 by HCESA. Commissioner Hott moved to accept and approve the request of HCESA to take over the ALS 101 operation and President Eglinger seconded the motion. After some discussion, the motion passed on a unanimous affirmative vote.

Erin Timbrook presented grant funding requests for the American Recovery Plan (ARP) funds. The Sheriff's Department had requested \$12,000 to purchase tactical protective equipment, The Clerk requested \$60,268 for election equipment and a request from County first responders for Lucas devices, life pack and emergency cardiac equipment costing \$205,400. After some discussion the Commission agreed that the first responder equipment may require more investigation, but Commissioner Hott moved to approve the request for the Sheriff's tactical equipment and the election equipment. Commissioner Cannon seconded the motion and the motion passed.

Compliance Officer Amanda Barnes presented a cell tower permit application for a cell tower antenna upgrade and Commissioner Cannon moved to approve the application. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) requests for exemptions and waivers were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented and Commissioner Hott seconded the motion which was then passed.

Commissioner Cannon moved to approve the HCESA waivers as presented and Commissioner Hott seconded the motion. The motion passed.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exoneration as presented. President Eglinger seconded the motion and the motion passed.

Region 8 sent Community Development Block Grant agreements and resolutions for the grants for the Health Department Building renovation and the Mobile Office. Commissioner Hott moved to approve and authorize the President to sign the resolutions and Commissioner Cannon seconded the motion. The motion passed.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

Commissioner Hott moved to appoint Jean Shoemaker to a new term on the Historic Landmarks Commission effective July 1, 2022 through June 30, 2025. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

President Eglinger reminded the Commission of the old business item of the stream cleanup underway in the Delray area of the North River, which was also on the agenda as an unscheduled item. Commissioner Hott moved to authorize the President to proceed with the permits and securing the contractor, since the estimate is less than the \$15,000 bid requirement and this is an emergency situation. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 8:07 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, September 13, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, and Commissioner David Cannon were present, Commissioner Robert Hott was traveling and not in attendance. President Eglinger led the Pledge of Allegiance to the flag of the United States of America, then asked Pastor Kenneth Lake to offer prayer before the meeting. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on August 23, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented. President Eglinger seconded the motion and the motion passed.

President Eglinger and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission. President Eglinger presented the monthly report from the Health Department, which had been sent by Tamitha Wilkins, Director.

Jean Shoemaker and Carol Shaw represented the Historic Landmarks Commission in presenting a request for authorization to apply for a grant to complete a survey of County cemeteries, the first phase of which was begun in 2015. The survey will cost \$27,500 and the grant request is for \$19,250 from the granting agency with \$8,250 in matching funds required from the County Commission. Commissioner Cannon moved to approve the grant request and to provide the required match funds. President Eglinger seconded the motion which then passed.

Compliance Officer Amanda Barnes presented a cell tower colocation request from American Tower for Cher-Bet Drive in Augusta. Commissioner Cannon moved to approve the permit request as presented and President Eglinger seconded the motion which was passed.

Sheriff Nathan Sions sent a letter stating that Lieutenant Greg Kesner is retiring from the Sheriff's Department after being appointed Magistrate by Chief Judge H. Charles Carl, III. Commissioner Cannon moved to accept Lt. Kesner's retirement and approve the payment of his unused vacation days. President Eglinger seconded the motion and the motion passed.

Maintenance Supervisor Kenny McBride obtained a written bid from Friend Products for coal delivered to the Courthouse. The bid price this year is one-hundred-eighty dollars (\$180) per ton delivered with labor supplied by the maintenance staff. Thirty-five tons is generally the amount delivered. Commissioner Cannon moved to approve the bid from Friend Products and President Eglinger seconded the motion and the motion passed.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exonerations as presented. President Eglinger seconded the motion and the motion passed.

Special Fiduciary Commissioner James Paul Geary, II, sent a Recommended Order for Disposition of Claims in regard to the Estate of Ronald Vernon Everett. Commissioner Cannon moved to approve the Recommended Order and President Eglinger seconded the motion. The motion passed and the Order was signed.

Project Coordinator Matthew Hott brought two estimates for engineering services.

Mr. Hott presented a professional service agreement prepared by L & W Enterprises of Petersburg to produce design work for the expansion of the kitchen at the Romney Senior Center and meet with prospective bidders for the sum of \$7,300. Commissioner Cannon moved to accept the proposal as presented for the kitchen expansion. President Eglinger seconded the motion and the motion passed.

The second proposal that Mr. Hott presented was also from L & W to develop plans for the requested probation office expansion. L & W will provide similar services to those approved in the previous proposal. The cost for this service will be \$8,700. Commissioner Cannon moved to approve the proposal as presented and President Eglinger seconded the motion, which was passed.

Clerk Strite presented several requests concerning election matters.

The Clerk asked the Commission to approve an Early Voting, satellite location at the Old Capon Bridge Middle School gymnasium to be held October 27 through November 1, excluding Saturday. The plan for future elections is to use the satellite location for the entire ten (10) day early voting period. Commissioner Cannon moved to approve the Early Voting satellite location for Capon Bridge. President Eglinger seconded the motion and the motion passed.

The Clerk requested approval of the relocation of polling places for Precincts 9 and 19. Precinct 9 voted at the John Cornwell Elementary School, which has been closed, and the

polling place needs to be moved to the Levels Volunteer Fire Company Community Building located at 48 Frenches Station Road. Precinct 19 voted at the Department of Natural Resources (DNR) Building in Romney, which is no longer available for our use, and that location needs to be moved to the Romney Elementary School cafeteria located at 45 School Street, Romney WV. Commissioner Cannon moved to approve the polling place relocations for both Precinct 9 and Precinct 19. President Eglinger seconded the motion and the motion passed.

The Clerk's final election related request was for approval of a \$50 pay increase for poll workers on Election Day. This would bring poll worker pay to \$175 for Election Day plus \$25 to attend training. Commissioner Cannon moved to approve the pay increase for poll workers and President Eglinger seconded the motion. The motion was passed.

The Commission had approved joining with the West Virginia Attorney General's class action law suit against the Opioid manufacturers and distributors on May 24, 2022 and signed the Memorandum of Understanding (MOU) with the Attorney General's Office on that day. The Attorney General has announced two settlements that have resulted from the lawsuits and the Hampshire County Commission has received settlement notices with attached agreements and release forms related to each. The Commissioners were emailed both agreements for review.

After discussion of the Thirty-Million-dollar (\$30,000,000) settlement with Rite Aid of WV, Commissioner Cannon moved to approve and authorize the President to sign the Election and Release Form which is necessary for Hampshire County to share in the distribution of that settlement. President Eglinger seconded the motion and the motion passed.

The Distributor West Virginia Subdivisions Settlement Agreement was also recently received. This pertains to an agreement reached with McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation who have agreed to pay Four-Hundred-Million Dollars (\$400,000,000) to the participating subdivisions of West Virginia. Commissioner Cannon moved to approve and authorize the President to sign Exhibit G of the agreement. President Eglinger seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) requests for exemptions and waivers were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions and waivers as presented and authorize the President to sign as needed. President Eglinger seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. President Eglinger seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. President Eglinger seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:37 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, September 27, 2022 at 6:00 p.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America and asked County Clerk Eric Strite to offer prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on September 13, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented and Commissioner Hott seconded the motion which then passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The Federal Emergency Management Agency (FEMA) Hazard Mitigation Statement was presented and Commissioner Cannon moved that the Commission would approve the document. Commissioner Hott seconded the motion and the motion passed.

Sheriff Nathan Sions sent letters of resignation for two members of his staff. Commissioner Cannon moved to accept the resignation letter of Deputy Travis Dolly and Commissioner Hott seconded the motion. The motion passed.

Commissioner Cannon moved to accept the resignation of Bailiff Robert Carl and Commissioner Hott seconded that motion. The motion passed.

Greg Rinker, Chair of the Hampshire County Parks and Recreation Board came with Director Larry See, on behalf of the Board, to present a new job description for the office staff position and to request permission to post and advertise for applications. Commissioner Hott moved to authorize the Parks and Recreation Department to advertise the new position and Commissioner Cannon seconded the motion. The motion passed.

Commissioner Hott moved to appoint Alanna McGuinn to the Historic Landmarks Commission to serve a new term ending June 30, 2025. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger brought up an item of old business from the August 23, 2022 Commission meeting regarding the request for funding of Lucas devices, life packs and automatic defibrillators for both the paid and volunteer emergency services agencies in the County from American Recovery Plan (ARP) funds. The request was for \$192,794 and Commissioner Hott moved to approve the funding request for the medical equipment from the ARP funds and Commissioner Cannon seconded the motion. The motion passed.

President Eglinger stated that the Attorney General had issued an opinion as requested on the contention from the Romney Public Housing Authority that tenants of the Housing Authority apartments were exempt from the annual ambulance service fee established by the Hampshire County Emergency Services Agency Ordinance. The Attorney General stated, in his opinion, that the Ordinance is in compliance with the authorities established in the WV Code and that renters are responsible for the fee even in a subsidized facility.

Commissioner Hott presented a request from Derrick Barr of HardyNet, the County's partner in the broadband installation project, for a letter to policy makers regarding restrictions and prevention of right of ways for fiber optic installations over properties that have Farmland Preservation Easements. Commissioner Hott moved to send a letter to legislators, the West Virginia Farmland Preservation Authority and the National Resource Conservation Service (NRCS), who develops policy for local boards. Commissioner Cannon seconded the motion and the motion passed.

The Clerk presented the nomination lists of poll workers for the 2022 General Election to be held on November 8, 2022 as presented by the Republican and Democrat Executive Committees of Hampshire County. Commissioner Hott moved to approve the nominations and Commissioner Cannon seconded the motion. The motion passed.

The Attorney General's Office sent an agreement regarding the opioid settlement with Walmart for signature by the Commission. Commissioner Cannon moved to authorize the President to sign the Election and Release Form for the Walmart settlement and Commissioner Hott seconded the motion. The motion passed.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders,

fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

HCESA fee exemption requests were reviewed and recommended for approval by the Commission. Commissioner Cannon moved to approve the exemption recommendations as presented by HCESA staff. Commissioner Hott seconded the motion and the motion passed.

HCESA sent one recommendation to approve a waiver of the fee on a property for a specific billing period due to the death of the owner. The property is not to be exempted from future billings. Commissioner Cannon moved to approve the recommendation for the waiver and Commissioner Hott seconded the motion. The motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 7:01 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, October 11, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. The President asked Clerk Eric Strite to offer prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on September 27, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Hampshire County Sheriff Nathan Sions, sent a grant contract agreement between the Division of Administrative Services, Justice and Community Services Section (JCS) and the Hampshire County Commission to replace the door lock system in the Judicial Center. The amount of the grant is up to \$25,000. Commissioner Cannon moved to authorize President Eglinger to sign the grant contract and related documents. Commissioner Hott seconded the motion and the motion passed.

Eileen Johnson, Executive Director of the Hampshire County Economic Development Authority came with board member Rebecca Hott and Romney Mayor Beverly Keadle, who is also on the board. Ms. Johnson requested funding for the replacement of the roof on the business incubator building in the Romney Industrial Park. The use of American Recovery Plan funds had been explored and it was determined that this is not an eligible use for this source of funding. The Development Authority's request was for \$165,587.50 based on four estimates they had obtained. The Commission agreed the roof is beyond its expected lifetime and needs to be replaced, but asked that the Development Authority advertise and obtain bids for the expenditure. Commissioner Cannon moved to authorize the Development Authority to proceed with advertising and obtaining bids for the roof replacement and included a pledge from the Commission to fund the roof replacement with \$165,587.50. Commissioner Hott seconded the motion and the motion passed.

Barbie Hillenbrand of the West Virginia Peach Festival came to request \$2,000 in funding to sponsor activities during the upcoming Christmas in Romney event. The Commission suggested that they check with the Convention and Visitor's Bureau and took no action.

The engineering contract was presented from Potesta Engineers and Environmental Consultants for services to be performed in regard to the Health Department upgrade which is being funded by the Community Development Block Grant through the Region 8 Planning and Development Council. Commissioner Hott moved to authorize President Eglinger to sign the contract and Commissioner Cannon seconded the motion. The motion passed.

Brian Malcolm, Director of Hampshire County Emergency Services Agency (HCESA) presented a request for approval from the HCESA Board for the Commission to allow HCESA to continue the billing policy that had been used by Valley Health under the ALS/BLS (advanced life support/ basic life support) service contract which has now expired. When a Valley Medic filled out a crew on a volunteer unit, the unit changed status from a BLS call to an ALS call and the payment rate changed as well. Valley billed the volunteer units for the services of their medic. Commissioner Hott moved to authorize HCESA to bill for medic services on both ALS 101 and 102. This motion was seconded by President Eglinger and passed on a two-to-one voice vote with Commissioner Cannon as the dissenting vote.

Clerk Strite announced that the time and date for the public inspection and test of the Early Voting and Election Day voting equipment will be at 9:00 am on Friday, October 21, 2022.

Commissioner Hott nominated Rolf Ronkin as a new member of the 911 Board and Commissioner Cannon seconded the motion. The motion passed.

A few members of the public made comments, but no actions were considered.

An amended Recommended Order for Disposition of Claims was presented from the Honorable James Paul Geary, II Fiduciary Commissioner with regard to the estate of Ronald Vernon Everett. Commissioner Hott moved to approve the amended recommended Order from Fiduciary Commissioner Geary and Commissioner Cannon seconded the motion. The motion passed.

The West Virginia Attorney General's office sent three Election and Release Forms in regard to the opioid settlements with the companies Teva Pharmaceutical Industries, Allergan and CVS. Commissioner Hott moved to authorize President Eglinger to sign the three settlements. Commissioner Cannon seconded the motion and the motion passed.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) requests for exemptions and one waiver were presented after review and recommendation for approval by HCESA personnel. Commissioner Hott moved to approve the exemptions and waiver as presented and authorize the President to sign as needed. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 11:05 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, October 25, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. The President asked Pastor Ken Lake to offer prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on October 11, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The Local Emergency Planning Committee (LEPC), represented by President Jamie Carter and Vice-President Erin Timbrook, presented revisions to the By-Laws and Procedures for consideration by the Commission. Commissioner Hott moved to approve the revisions as presented and Commissioner Cannon seconded the motion. The motion passed.

Hampshire County Homeland Security and Emergency Services Agency Director Brian Malcolm offered the Commission the opportunity to present new emergency equipment to the Volunteer Fire Companies as had been previously requested and approved in earlier meetings. The American Recovery Plan funds were used to purchase automatic cardiac resuscitation machines and automatic defibrillators which can be used by first responders to assist people suffering cardiac issues until a medical squad arrives.

Ms. Alanna McGuinn was sworn in as the newest appointee to the Hampshire County Historic Landmarks Commission by Commissioner Hott.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Darren Taylor, Director of the South Branch Valley Day Report Center (SBVDRC), sent a grant agreement from the Department of Health and Human Resources for \$62,500 to support their mission of recovery and rehabilitation. Commissioner Cannon moved to authorize the President to sign the grant agreement and Commissioner Hott seconded the motion and the motion passed.

Salli Martin, Auditor for the West Virginia State Auditor's Office, presented the exit interview for the Audits of County operations for the years ending 2020 and 2021.

Sheriff Nathan Sions sent a personnel request for final approval to appoint Rachel Kenney as a 911 Dispatcher effective September 22, 2022. Commissioner Hott moved to approve the Sheriff's request and Commissioner Cannon seconded the motion. The motion passed.

Clerk Strite presented a request for off frequency salary increases for four members of his staff due to a redistribution of duties because of the upcoming retirement of another member of the staff. Commissioner Cannon moved to approve the request for salary increases for Deputy Clerks Tammy Billmeyer, Holly Bailey, Bethany Hott and MaryAnne Shanholtz. Commissioner Hott seconded the motion and the motion passed.

Commissioner Hott asked that the Wage and Labor Review Board be put on the agenda to schedule a meeting to consider revisions to the employee handbook and potentially consider wage revision.

Commissioner Hott asked to be excused as an unexpected commitment had come up and left the meeting at this point.

Circuit Clerk Sonja Embrey and Deputy Circuit Clerk Loretta Spencer explained that Winterfest and the Festival of Trees will be occurring again this holiday season and requested approval by the Commission for the use of the Courthouse Annex lawn for decorated trees, including a large tree to be placed on the corner lawn of the Courthouse as well as the decoration of the front of the Courthouse. Winterfest will begin the last week of November and run through the first week of January. Commissioner Cannon moved to approve the request and President Eglinger seconded the motion which passed.

President Eglinger declared a short recess at 9:47 and brought the meeting back in session at 9:53 am.

The West Virginia State Attorney General opioid settlement with Janssen had been received and the Settlement Participation Form was presented for approval and signature. Commissioner Cannon moved to authorize the President to sign the settlement form and President Eglinger seconded the motion. The motion passed.

Commissioner Cannon moved to authorize the President to sign all future, redundant opioid settlements upon receipt, unless the Clerk notices irregularities. President Eglinger seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) requests for exemptions were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented and authorize the President to sign as needed. President Eglinger seconded the motion and the motion passed.

HCESA recommended the approval of one waiver of collection and delinquent fees because of an incorrect address preventing the taxpayer from receiving their bills for 2018, 2019 and 2020. Commissioner Cannon moved to approve the waiver as recommended and President Eglinger seconded the motion. The motion passed.

Brandi Veach requested to be on the agenda to express concerns regarding employee health insurance issues. Ms. Veach presented her concerns to the Commission and to the Clerk.

Clerk Strite spoke about the upcoming General Election including Early Voting hours and locations, and emphasizing the addition of the Satellite Early Voting location in Capon Bridge.

President Eglinger reported on the North River cleanup on which the Commission had entered a participation agreement with the Potomac Valley Conservation District (PVCD). The President recommended that upon receipt of the invoice, the County go ahead and pay the logger for completing the job with reimbursement of fifty percent of the cost from the Conservation District, as per the agreement. The estimate was that the job would be done for \$14,500. Commissioner Cannon moved to approve payment of the County portion of the cleanup cost as per the agreement with PVCD. President Eglinger seconded the motion and the motion passed.

President Eglinger offered the public a chance to speak or ask questions and Rick Schnieder announced that Radio Romney has gone off the air due to lack of support.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. President Eglinger seconded the motion and the motion passed.

Deputy Clerk Lillian Largent sent an Official Budget Revision (#1) to the Coal Severance Fund (#2). Commissioner Cannon moved to approve the Budget Revision as presented and President Eglinger seconded the motion which passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. President Eglinger seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. President Eglinger seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:43 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, November 15, 2022 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America, then asked those in attendance to join him as he offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on October 25, 2022 were presented for consideration. Commissioner Hott moved to approve the minutes as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Assessor Norma Wagoner spoke to the Commission regarding new legislative changes to the Board of Equalization and Review process which will eliminate the possibility of October hearings and will effectively change the earliest date to sine die from February 15 to the 20th. Assessor Wagoner proposed dates for the Commission to sit as Board of Equalization and Review, which include the following February dates: February 1, 6, 10, 15, and the 21st days of 2023 with all meetings to convene at 9 am. Commissioner Hott moved to approve the dates as presented and President Eglinger seconded the motion. Then motion passed with Hott and Eglinger voting for the dates and Commissioner Cannon opposed.

The Treasurer's office sent a proposed order to establish a fund to be known as Certified to State Fund. The Commission asked the Treasurer for clarification and proceeded to other items.

The Recycling Committee had recently advertised a request for bid for a roll-off trailer in regard to the Rehabilitation Environmental Action Plan (REAP) grant through the West Virginia Department of Environmental Protection (WVDEP). The advertised bid opening was scheduled for 9:30 am during this meeting. President Eglinger opened the one bid that was received before the deadline. The sole bid was from Pro-Tainer of Alexandria, Minnesota for a gooseneck trailer with the capability to dump twenty-five-yard recycling bins, at a cost of \$44,875.00 delivered to Romney, WV. Commissioner Hott moved to approve the bid as presented. Commissioner Cannon seconded the motion and the motion passed.

American Recovery Plan (ARP) fund and grant coordinator Erin Timbrook presented a request for an ARP funds grant for the Central Hampshire Public Service District (HCPSD) in the amount of \$350,000 to be used in the upgrade of the twenty-two-year-old Frenchburg Waste Water Treatment Plant and the decommissioning of the Harvest Hills package plant with affluent from that facility to be sent to either Frenchburg or Romney Treatment Plants. Commissioner Cannon moved to approve the request and Commissioner Hott seconded the motion. The motion passed.

Treasurer Sions returned with clarification to the questions regarding the proposed order to establish a fund which was presented earlier. This order is in response to Senate Bill 552 to set up an account for pass through funds specifically in regard to tax lien funds under the tax lien process. Commissioner Cannon moved to approve the order and Commissioner Hott seconded the motion. The motion passed.

Sheriff Sions joined grant writer Erin Timbrook to request permission to apply for new Justice Assistance Grant (JAG) funding for Police Resource Officers (PRO) for the Capon Bridge and Romney Middle Schools. Commissioner Cannon moved the Commission give permission to apply for the new JAG grant source. Commissioner Hott seconded the motion and the motion passed.

The Hampshire County Emergency Services Agency (HCESA) has been working with Project Manager Matthew Hott on site development for the new ambulance station in New Sunrise. Mr. Hott reported that the HCESA Board recommended that an additional, adjoining lot be purchased after it was determined that the original lot is unsuitable for construction of the proposed building without significant, additional engineering to meet needed specifications for compaction of the soils on that lot. HCESA also recommended the expenditure of \$8,000 for core drilling to determine the level of uncompacted fill on the adjoining lot prior to purchase. Commissioner Hott moved to approve the cost of the core samples to be paid from the non-fee account. Commissioner Cannon seconded the motion which then passed on a voice vote.

Commissioner Hott brought up a matter of old business regarding the assessment and collection of ambulance service fees from the residents of the Romney Housing Authority apartments. Attorney Richard Gay sent a letter recommending that the Commission proceed with an action in Circuit Court requesting a declaratory judgment on the matter. Commissioner Hott moved to authorize Attorney Gay to proceed with the filing in Circuit Court. President Eglinger seconded the motion and the motion passed on a unanimous voice vote.

Ms. Leah Kidner on behalf of the Hampshire County Community Events Center requested a letter to document the ownership and lease arrangements of the Hampshire County Fairground properties as they proceed to secure grant funding for the development of the Events Center. Commissioner Cannon moved to authorize the letter documenting the ownership and authority to use the Fairground property and Commissioner Hott seconded the motion. The motion passed.

President Eglinger had received a correspondence from Maintenance Supervisor Kenny McBride requesting the purchase of a new truck as had been discussed in a previous meeting. Mr. McBride's request included the specifications which are preferred in the new vehicle and stipulated the need for a snow plow to be installed. Commissioner Hott moved to authorize Clerk Strite, Sheriff Sions and Mr. Ronken to proceed with the purchase of the new truck for the Maintenance Department. Commissioner Cannon seconded the motion which then passed.

President Eglinger declared a short recess at 10:30 and declared the meeting back in session at 10:32 am.

Hampshire County Emergency Services Agency (HCESA) recommended the approval of one waiver of collection and delinquent fees for ticket # 3835. Commissioner Hott moved to approve the waiver as recommended and Commissioner Cannon seconded the motion. The motion passed.

HCESA requests for exemptions were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented. Commissioner Hott seconded the motion and the motion passed.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Cannon moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Hott seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger offered the public a chance to speak or ask questions and Delegate-Elect for the 89th Legislative District Rick Hillenbrand announced that he and Delegate-Elect Thorn of the 88th District along with Senators Blair and Trump will hold a pre-legislative Town Hall on December 9, 2022 here in Hampshire County with the final location to be announced.

Commissioner Hott moved that the Commission go into executive session to discuss personnel matters as allowed in WV Code 6-9A-4. Commissioner Cannon seconded the motion and the motion passed. President Eglinger declared the meeting to be in executive session at 10:49 am.

President Eglinger declared the Commission meeting back in session at 11:14 am and stated that no decisions had been made and no actions taken.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 11:15 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, December 20, 2022 at 9:07 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America, then asked those in attendance to join Clerk Strite as he offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on November 15, 2022 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented. Commissioner Hott seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

The Hampshire County Library Board represented by Steve Moreland, Julie Frazer and Librarian Anna Poland, presented concerns regarding the deterioration of the foundation, (subsidence), of the Davis History House, which is jointly owned by the Library and the County Commission. The Library Board attempted to find contractors from this area, none of whom were interested due to the delicate nature of the structure and specialized techniques and skills needed to do the job properly. The Board was referred to a company from Manassas, VA named JES Foundation Repair, which specializes in this type of stabilization project and has referrals for jobs done in this area. The estimate from JES to stabilize the foundation of the Davis House is \$23,490, with some opportunity for a modest discount, if booked before year end. Commissioner Hott moved that the Commission approve the funding of at least fifty percent of the cost of the repairs and Commissioner Cannon seconded the motion. The motion passed.

Alison Jewell, Director of the Hampshire County Farmland Protection Board, requested approval of the James and Cheryl See Easement protecting 81 acres on the Purgitsville Pike in Mill Creek District. Commissioner Hott moved to authorize the Farmland Protection Board to proceed with the closing of this easement. Commissioner Cannon seconded the motion and the motion passed.

Hampshire County Grant Writer, Erin Timbrook presented the annual Emergency Management Preparedness Grant (EPMG) for approval and submission to the West Virginia Department of Homeland Security. Commissioner Hott moved to authorize the President to sign the application and Commissioner Cannon seconded the motion. The motion passed.

Ms. Timbrook presented a request for reimbursement for the Courthouse Facilities Improvement Grant. Commissioner Cannon moved to authorize the President to sign the request as presented. Commissioner Hott seconded the motion and the motion passed.

Greg Rinker of the Hampshire County Parks and Recreation Board joined Ms. Timbrook as he presented five (5) requests related to needed repairs at the Old Capon Bridge Middle School. Request # 1 is to use American Recovery Plan (ARP) funding for repair of the sewer line from the school to the town sewer system. Ms. Timbrook stated that this is eligible for ARP funding and Commissioner Cannon moved to approve funding the repairs from the ARP funds. Commissioner Hott seconded the motion which passed.

Request # 2 is for replacement and / or repair of the heat, ventilation and air conditioning (HVAC) system at the Old Middle School. The estimated amount is significantly above the threshold requiring bids so Commissioner Cannon moved to authorize the Parks and Recreation Board to advertise a request for proposal (RFP). Commissioner Hott seconded the motion and after some discussion called the question ending discussion, and the motion was passed.

Request # 3 was to resurface and repair the basketball and tennis courts at the Old Middle School. Mr. Rinker reported that these were used heavily during the Covid outbreak and this purpose is eligible for the application of ARP funds. The expected cost for the repairs is also expected to be above the threshold for bidding and Commissioner Hott moved to authorize a RFP. Commissioner Cannon seconded the motion which passed.

Requests # 4 & 5 is for playground equipment at Hampshire Park and Central Hampshire Park. This purpose is ARP eligible, but the Board would like to determine if Request # 2 is eligible for ARP funding and give that a higher priority at this time. No action was taken.

Eileen Johnson, Executive Director of the Hampshire County Development Authority (HCDA), presented two (2) resolutions pledging Commission support of the Local Economic

Development (LED) program. The first is the resolution of participation in the Certified Development Community (CDC) Program. The second item is the Commitment of Funds Resolution, whereas the Commission resolved to commit, at a minimum, the amount of \$100,000 up to \$150,000 to the HCDA, for fiscal year 2023- 24 subject to the availability of funds. Commissioner Hott moved to authorize the President to sign the Commitment of Funds Resolution and the Resolution of Participation for the operations of the HCDA for 2023-24 with the limitation of the contribution to be \$100,000. Commissioner Cannon seconded the motion and the motion passed.

Ms. Burris who asked to speak regarding mental health, did not appear.

Melinda Chambers came with Steve Moreland on behalf of the Hampshire County Committee on Aging to report on activities and to request support for much needed repairs and upgrades at the Romney Senior Center. The Romney Center kitchen is used extensively to prepare and provide between 830 – 920 meals each week. This is about 45,000 meals on an annual basis and includes 31,523 home delivered meals in 2022. The kitchen is small and badly outdated and the needed renovation to the kitchen and other areas of the building have been estimated at \$47,300, plus the cost of new or additional kitchen equipment. Mrs. Chambers also reviewed the increase in costs for both food and disposables including fuel for home deliveries of meals and stated that state reimbursements have not kept up with these increases for several years. The Committee on Aging requested that the Commission write a letter of support as the Committee pursues funding through our newly elected Legislative Delegates, Specifically Delegate Thorne who represents Romney in the 89th Delegate District. Delegate Hillenbrand of the 88th District has also expressed support. Commissioner Cannon moved that the Commission would provide \$10,000 in funding to support this effort and also send a letter endorsing the kitchen renovation being undertaken by the Committee on Aging. Commissioner Hott seconded the motion and the motion passed.

The Commission received letters from the Directors of McKee's and Giffin's Funeral Homes requesting that the surplus walk-in cooler in the old hospital, (soon to be demolished), could be used as auxiliary storage for human remains in emergency situations. The Commission pointed out that the ownership of the hospital property lies with the Hampshire County Development Authority and inquiries about the cooler should be directed to them. The Commission also recalled that there is emergency storage equipment available through the state in the case of a disaster situation. Hampshire County Emergency Services Agency (HCESA) Utility 10 provides the service of the pick-up of deceased individuals and delivery to in-state Funeral Homes and the Commission further agreed that the County should not become involved in a process that is well addressed by private local businesses. The level of involvement of the local hospital was discussed and Commissioner Hott moved to authorize a letter to the hospital concerning the issue of room for bodies in emergency situations. Commissioner Cannon seconded the motion and the motion passed. Commissioner Cannon moved to send a letter of response to the letters from the Funeral Directors. Commissioner Hott seconded the motion and the motion passed.

President Eglinger offered the public an opportunity for comment.

Clerk Strite asked for approval to remove the old clock / thermometer on the corner of Northwestern Pike and Route 28 North, when equipment might be available to do the job in a safe and cost-effective manner. Commissioner Cannon moved to authorize the clock removal and Commissioner Hott seconded the motion. The motion passed.

South Branch Valley Day Report sent a grant contract and resolution for signature for a recently awarded SEIIP grant which will support additional services. Commissioner Cannon moved to authorize the President to sign the grant documents. Commissioner Hott seconded the motion and the motion passed.

Three ambulance service fee requests for exemptions were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented. Commissioner Hott seconded the motion and the motion passed.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Hott moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come

before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Cannon seconded the motion and the motion passed.

Sheriff and 911 Director Nathan Sions sent a letter requesting approval to appoint Kerri Kisamore as a 911 Dispatcher effective November 23, 2022. Commissioner Cannon moved to approve the requested appointment and Commissioner Hott seconded the motion, which was passed.

Sheriff Sions sent a letter stating that Rachel Kenney has completed all training to become a fully certified 911 Dispatcher and he recommended a salary increase effective immediately. Commissioner Cannon moved to approve the recommended salary increase and Commissioner Hott seconded the motion which was passed on a voice vote.

Assessor Wagoner sent a letter informing the Commission that Dorothy Hott will retire with twenty years of service in the assessor's office as of December 31, 2022 and listed her accumulated vacation for which she will be paid and her accumulated sick time which may be applied toward her retirement. Commissioner Cannon moved to accept the retirement of Ms. Hott as presented and Commissioner Hott seconded the motion which then passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 11:32 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk.