

A G E N D A

Tuesday, January 14, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Fiduciary Commissioner J. G. Brill recommended order, re: Kenneth Darnay Estate.
9:30 am	Process written notification of Capon Bridge Rescue Squad intent to exercise option to purchase Capon Bridge Emergency Medical Services Bldg.
9:45 am	Hampshire County Board of Education Reps - Use of County opioid settlement funds for activity bus
10:00 am	So. Branch Valley Day Report Center (SBVDRC) and Sheriff, re: Allocation of Opioid Settlement funds for SBVDRC and Sheriff office space
10:15 am	SBVDRC 2026 grant match request and tri-county memorandum of understanding
10:30 am	HSEM** Director position selection process
10:45 am	Hampshire County Farmland Protection requests approval for the McCauley Family LLC., Easement

Maintenance

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

American Recovery Plan (ARP) fund reallocations.

Budget revisions

Exonerations and consolidations – tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

HCESA* = Hampshire County Emergency Services Agency

HSEM = Homeland Security and Emergency Management**

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: January 9, 2025, Amended January 10, 2025.

A G E N D A

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Posted: January 9, 2025, Amended January 10, 2025.

A G E N D A

Friday, January 17, 2025
Hampshire County Commission

6:00 pm	Call to order.
	Consideration and action regarding HSEM** Director position
6:05 pm	authorization to use General Fund for HCESA* payroll as needed
6:10 pm	interviews with applicants for position of HCESA* Director
	6:10 – Courtney Turner
	6:30 – Darren Hamrick
	6:50 – Hope Friis
	7:10 – Blake Shockey (pending)
7:10 pm	Consideration of applicants and possible offer

***HCESA = Hampshire County Emergency Service Agency**

****HSEM = Homeland Security and Emergency Management**

Maintenance:

Old business:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

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Posted: January 14, 2025. Amended January 17, 2025 at 8am

A G E N D A

Tuesday, January 28, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	HCESA** Director position – fill vacancy
	HSEM* Director position – fill vacancy
6:30 pm	Ta-Yare Meade, Teen Court Coordinator, re: Teen Court Report
6:45 pm	John Seldon – Capon Springs Vol. Fire and Rescue, re: request for emergency medical life pack
7:00 pm	Jacob Kirk, re: citizen concerns regarding windmills

Maintenance Department concerns

Old business:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

HCESA applications for waiver of fees and other recommendations**

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions General to HCESA fee account**

Election matters

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Posted: January 24, 2025.

NOTICE: SPECIAL MEETING

A SPECIAL MEETING OF THE COUNTY COMMISSION OF HAMPSHIRE

*COUNTY WILL BE HELD AT THE COURTHOUSE THEREOF ON THURSDAY,
FEBRUARY 13, 2025 BEGINNING AT 6:00 P.M. TO TRANSACT THE BUSINESS
HEREAFTER SET OUT:*

*TO CONTINUE THE PROCESS OF SELECTING A COMMISSIONER TO FILL THE
UNEXPIRED TERM OF COMMISSIONER CANNON, WHICH WILL END 12/31/2026.*

*A COPY OF THE AGENDA CAN BE VIEWED IN THE COUNTY CLERK'S
OFFICE.*

PRESIDENT _____

COMMISSIONER _____

COMMISSIONER _____

POSTED: February 11, 2025. 12:30 pm

**** Meeting Room—Hampshire County Courthouse courtroom*

NOTICE: SPECIAL MEETING

A SPECIAL MEETING OF THE COUNTY COMMISSION OF HAMPSHIRE

***COUNTY WILL BE HELD AT THE COURTHOUSE THEREOF ON WEDNESDAY,
FEBRUARY 19, 2025 BEGINNING AT 2:00 P.M. TO TRANSACT THE BUSINESS
HEREAFTER SET OUT:***

*Consideration and possible appointment of Brian Brill to fill the unexpired term on the
Hampshire County Commission. Said term will expire on December 31, 2026.*

THIS NOTICE OF SPECIAL MEETING SERVES AS THE AGENDA.

PRESIDENT_____

COMMISSIONER_____

COMMISSIONER_____

POSTED: February 14, 2025 @ 8:10 am

A G E N D A

Tuesday, February 25, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Barbara Fortner, Telamon Corporation re: National Farmworkers Job program
6:30 pm	Capon Bridge Rescue Squad building, communication with town of Capon Bridge
6:45 pm	Bid opening for electrical upgrade RFP for Courthouse Improvement Grant
7:00 pm	Hampshire County Arts Council funding request.
7:15 pm	Health Dept. mobile unit building site – retain Richard Gay

Housekeeping items (flexible scheduling)

Maintenance Department concerns

Correspondence and requests

Board Appointments & resignations – HCESA, Nathan Kesner – Parks and Rec, Greg Rinker

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

HCESA applications for waiver of fees and other recommendations**

Invoices

Probate/Estate considerations

Calendar – Budget workshops with Department heads 3/14/2025.

Personnel

Budgetary/fund actions General to HCESA fee account**

Election matters

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Posted: February 20, 2025 8:30 am

Amended: February 20, 2025 11:00 am, 3:45 pm.

A G E N D A

Tuesday, March 11, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Debra Fleming, Shenandoah Chapter American Red Cross proclamation
9:30 am	Convention and Visitor's Bureau funding request for 2026
9:45 am	Hott and Ronken, re: review of electrical bid.
10:00 am	Planning Commission, cell tower permit application for upgrade @ Hardy Cellular at 1300 Ben's Knob Trail

UNSCHEDULED “HOUSEKEEPING” ITEMS

- Maintenance**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- ****American Recovery Plan (ARP) fund reallocations.**
- Budget revisions**
- Exonerations and consolidations – tax department**
- Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board**
- Invoices**
- Probate/Estate considerations**
- Calendar – Schedule Budget workshop March 14, 2025.**
- Personnel**
- Budgetary/fund actions**

HCESA* = Hampshire County Emergency Services Agency

HSEM = Homeland Security and Emergency Management**

HCDA* = Hampshire County Development Authority**

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Posted: March 5, 2025.

A G E N D A

Tuesday, March 25, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Levy rate increase hearing
	approve 2025-26 Levy Estimate for submission to WVSAO***
6:30 pm	Matt Hott, re: bid opening for roof replacement bids. 2 buildings
6:45 pm	Farmland Preservation Easement approval - Roeder Farm
7:00 pm	HCESA** updated bylaws and agreement with Town of Capon Bridge re: ambulance building

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

- Maintenance Department concerns**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – Assessor/tax department**
- HCESA** applications for waiver of fees and other recommendations**
- Invoices**
- Probate/Estate considerations**
- Calendar**
- Personnel**
- Budgetary/fund actions General to HCESA** fee account**
- Election matters**

***HSEM = Homeland Security and Emergency Management**

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*****WVSAO = West Virginia State Auditor's Office**

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Posted: March 20, 2025

A G E N D A

**Tuesday, April 15, 2025
Hampshire County Commission**

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Public Hearing to Lay the Levy, FY 2025-2026 for Hampshire County, WV government budget
9:30 am Public Hearing re: Claims against the Max Voit Estate.
9:35 am Town of Capon Bridge request to use HSEM* mass notification system.**
9:40 am Eastern Community Action month
9:45 am Health Department Facility change orders
10:00 am Salli Martin, WVSAO, re: exit conference for FY 2023 & 2024 Audits**
10:15 am Planning Commission Ordinance set hearing - first reading, post
10:30 am Matt Hott, Project Manager, re: advertise for roof and plumbing upgrades

UNSCHEDULED "HOUSEKEEPING" ITEMS

Maintenance
Correspondence and requests
Board Appointments & resignations
Grant applications, contracts, resolutions and drawdowns
Community Development Block Grant paperwork
Budget revisions
Exonerations and consolidations – tax department
Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board
Invoices
Probate/Estate considerations
Calendar
Personnel
Budgetary/fund actions

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WVSAO= West Virginia State Auditor's Office**

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Posted: April 10, 2025

A G E N D A

Tuesday, April 22, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Romney Christian Ministerial Association request for Proclamation for Day of Prayer
6:30 pm	Nick Carroll, Parks and Recreation Director, re: update on park development.
6:45 pm	Right of way for Central Hampshire at HCESA** building

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

- Maintenance Department concerns**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – Assessor/tax department**
- HCESA** applications for waiver of fees and other recommendations**
- Invoices**
- Probate/Estate considerations**
- Calendar –**
- Personnel**
- Budgetary/fund actions General to HCESA** fee account**
- Election matters**

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Posted: April 17, 2025

A G E N D A

Tuesday, May 13, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Matt Hott, re: Annex roof contract with Blackstone.
9:30 am	Planning Commission Ordinance set hearing - first reading, post
9:45 am	Stephanie Hoover Mountain Heart, proclamation
10:00 am	Sheriff request to transfer surplus car to Town of Romney

UNSCHEDULED “HOUSEKEEPING” ITEMS

Maintenance
Correspondence and requests
Board Appointments & resignations
Grant applications, contracts, resolutions and drawdowns
Community Development Block Grant paperwork
Budget revisions
Exonerations and consolidations – tax department
Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board
Invoices
Probate/Estate considerations
Calendar –
Personnel
Budgetary/fund actions

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HCDA* = Hampshire County Development Authority**

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Posted: May 8, 2025.

A G E N D A

Tuesday, May 27, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Discussion of possible sale of Health Center
6:30 pm	Nick Carroll, Park & Rec Request Maintenance Dept help for Bluegrass Fest Setup
6:45 pm	County Commission Statement of opposition to regional transmission line project; Discussion on cooperation with other local governments negatively impacted by project

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

- Maintenance Department concerns**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – Assessor/tax department**
- HCESA** applications for waiver of fees and other recommendations**
- Invoices**
- Probate/Estate considerations**
- Calendar –**
- Personnel**
- Budgetary/fund actions General to HCESA** fee account**
- Election matters**

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The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: May 21, 2025

A G E N D A

Tuesday, June 10, 2025
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Public Hearing: Probate in Solemn Form, to admit a copy of the will of John A. Dillinger, Sr.
9:30 am discussion of County alliances regarding proposed transmission lines
9:45 am discussion of Development Authority revolving loan fund.
10:00 am Planning Commission recommendation of adoption of 2022 WV Building Code.
10:15 am Augusta Volunteer Rescue Squad building addition request.
10:25 am Medical Director agreement update between Dr. Bess and Commission
10:30 am HCESA/HSEM Director Hamrick with report and line-item budget revision
10:45 am Designation of County depositories for fiscal year 2025-2026 – FNB and Bank of Romney.

UNSCHEDULED “HOUSEKEEPING” ITEMS

Maintenance
Correspondence and requests
Board Appointments & resignations (reappoint Dave Parker to Farmland Preservation)
Grant applications, contracts, resolutions and drawdowns
Community Development Block Grant paperwork – Change order request # 4.
Budget revisions
Exonerations and consolidations – tax department
Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board
Invoices
Probate/Estate considerations
Personnel
Budgetary/fund actions
Sheriff's delinquent tax list approval

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Posted: June 5, 2025. amended: June 6, 2025

A G E N D A

Tuesday, June 24, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Discussion of possible sale of Health Center.
6:30 pm	Animal Shelter Director position advertisement and interim.
6:40 pm	request for funding for Chamber of Commerce, Jackie Graybill and JT Hott
6:45 pm	Capon Bridge EMS building deed signing process
7:00 pm	Planning Commission Ordinance adoption as recommended by Planning Commission
7:15 pm	Consideration and authorization of expense for Comprehensive Plan Proposal from WVU Land Use and Sustainable Development Clinic; to be presented to Planning Commission for approval if authorized.
7:30 pm	Board appointments (list of Hampshire County Boards below).

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

Maintenance Department concerns

Correspondence and requests

Board Appointments & resignations. Library Board, Building Commission, Planning Commission, Board of Appeals, Development Authority, Parks and Recreation and Historic Landmarks Commission.

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

HCESA applications for waiver of fees and other recommendations**

Invoices

Probate/Estate considerations

Calendar –

Personnel

Election matters

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Posted: June 18, 2025, amended June 19, 2025.

A G E N D A

Tuesday, July 8, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Mayor Keadle, Patti Anderson, re: Romney Pool Project funding request
9:30 am	Capon Bridge Complex presentation of bids on bathrooms and improvements
9:45 am	Romney Rescue Squad (L&T Electrical Contractor Bid)

UNSCHEDULED “HOUSEKEEPING” ITEMS

- Maintenance**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – tax department**
- Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board**
- Invoices**
- Probate/Estate considerations**
- Personnel**
- Budgetary/fund actions**
- Sheriff's delinquent tax list approval**

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Posted: July, 2, 2025.

A G E N D A - SPECIAL MEETING

Tuesday, July 15, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:05 am	Official General Budget revision #1 to transfer funds to new fiscal year.
9:15 am	Sink the Pool funding request.
9:30 am	Animal Control Director position job description
9:45 am	discussion on and possible response to letter from Nextera Energy on transmission project

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Posted: July 10, 2025

NOTICE

*A MEETING OF THE COUNTY COMMISSION OF HAMPSHIRE COUNTY
WILL BE HELD AT THE COURTHOUSE THEREOF ON TUESDAY, AUGUST 12,
2025, BEGINNING AT 6:00 P.M. TO TRANSACT THE BUSINESS HEREAFTER SET OUT:
TO AUDIT AND PAY CLAIMS PROPERLY OUT OF THE GENERAL COUNTY
FUND AND OTHER FUNDS IN THE CUSTODY OF THE COMMISSION.
TO CONSIDER ANY MATTERS RELATING TO COUNTY OWNED
PROPERTY AND ENTER ANY ORDERS FOUND NECESSARY IN REGARD TO
SAID COUNTY.*

*A COPY OF THE AGENDA CAN BE VIEWED IN THE COUNTY CLERK'S
OFFICE.*

PRESIDENT _____

COMMISSIONER _____

COMMISSIONER _____

POSTED: August 7, 2025

**** Meeting Room—Hampshire County Courthouse courtroom*

A G E N D A

Tuesday, August 12, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Animal Shelter Director recommendation for hire
6:30 pm	Proof of Claim for rent in Genisis Healthcare bankruptcy process
6:40 pm	Stake holder meeting re: impact of potential sale of Genesis Health care facility by the Hampshire County Commission
6:45 pm	Lee Ann Wiiki, CEO, Lintu Solutions, re: AI Apprenticeship program grant request

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

Maintenance Department concerns

Correspondence and requests – participation in the Opioid Settlement w/Purdue Pharma/Sackler Family, - Global Science and Technology annual contract renewal

Board Appointments & resignations.

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

HCESA applications for waiver of fees and other recommendations**

Invoices

Probate/Estate considerations

Calendar –

Personnel

Election matters

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Posted: August 7, 2025.

A G E N D A amended

Tuesday, August 26, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	JT Hott with amended MOU for Board of Education property
6:30 pm	Public hearing to Probate Will of Elizabeth Mellon in solemn form
6:45 pm	Public hearing to Probate Will of Jacqueline M. Adams in solemn form
7:00 pm	Discussion on collaborative efforts amongst counties leaders regarding transmission line projects.
7:15 pm	Creation of cross-county cost reduction committee
7:30 pm	Proclamation recognizing September as National Recovery Month - Estella Garber, Director, Hampshire County Pathways
7:45 pm	Consider engaging Keys Valuation for appraisal of Hampshire Healthcare facility

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

- Maintenance Department concerns**
- Correspondence and requests**
- Board Appointments & resignations.**
- Grant applications, contracts, resolutions and drawdowns**
 - Phase II -Courthouse Facilities Improvement Grant request and resolution**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – Assessor/tax department**
- HCESA** applications for waiver of fees and other recommendations**
- Invoices**
- Probate/Estate considerations**
- Calendar –**
- Personnel**
- Election matters**

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Posted: August 21, 2025, amended August 22, 2025

A G E N D A

Tuesday, September 9, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Engagement letter with Keys Valuation, re: Hampshire Health Center
9:30 am	Update on Planning Office Inspector process, possible request for support
9:45 am	Discussion on Judicial Center cleaning/maintenance needs

UNSCHEDULED “HOUSEKEEPING” ITEMS

- Maintenance**
- Correspondence and requests**
- Board Appointments & resignations**
- Grant applications, contracts, resolutions and drawdowns**
- Community Development Block Grant paperwork**
- Exonerations and consolidations – tax department**
- Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board**
- Invoices**
- Probate/Estate considerations**
- Personnel**
- Budgetary/fund actions**

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Posted: September 4, 2025

A G E N D A

Tuesday, September 23, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Public hearing to Probate Will of Jacqueline M. Adams in solemn form
6:30 pm	Public hearing to Probate Will of Elizabeth Mellon in solemn form
6:45 pm	Investigation of alternative Courthouse complex telephone service provider

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

- Maintenance Department concerns**
- Correspondence and requests**
- Board Appointments & resignations.**
- Grant applications, contracts, resolutions and drawdowns**
- Phase II -Courthouse Facilities Improvement Grant request and resolution**
- Community Development Block Grant paperwork**
- Budget revisions**
- Exonerations and consolidations – Assessor/tax department**
- HCESA** applications for waiver of fees and other recommendations**
- Invoices**
- Probate/Estate considerations**
- Calendar –**
- Personnel**
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Posted: September 18, 2025

A G E N D A

Tuesday, October 14, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Lee Ann Wiki, Lintu Solutions, with update on Apprenticeship Program
9:30 am	Kevin Judy re: Probate in Solemn Form Eliz. Mellon, Est.
9:45 am	Alex Morris, Hampshire County Little League, re: need for indoor facility
10:00am	Family Crisis Center request for proclamation in recognition of October as Domestic Violence Awareness Month
10:15 am	process to meet with other Commissions re: electrical transmission line path. Countywide survey regarding MARL**
10:30 am	Hampshire Health Center possible sale process.

UNSCHEDULED “HOUSEKEEPING” ITEMS

Maintenance
Correspondence and requests
Board Appointments & resignations
Grant applications, contracts, resolutions and drawdowns
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Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board
Invoices
Probate/Estate considerations
Personnel
Budgetary/fund actions

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MARL = Mid-Atlantic Resiliency Link**

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Posted: October 8, 2025

A G E N D A

Tuesday, October 28, 2025
Hampshire County Commission

6:00 pm	Call to order, minutes, President's and Commissioner's reports
6:15 pm	Helen Kerns to introduce Hampshire DAR* Chapter exec committee
6:30 pm	Hampshire County Historic Landmarks Commission request to approve an Order establishing the Hampshire County Historic Landmarks Register
6:45 pm	Consideration of Hampshire Health Center building sale
7:00 pm	Repair of telephone system in Courthouse complex

UNSCHEDULED “HOUSEKEEPING” ITEMS

Housekeeping items (flexible scheduling)

Maintenance Department concerns

Correspondence and requests

Board Appointments & resignations.

Grant applications, contracts, resolutions and drawdowns

Phase II -Courthouse Facilities Improvement Grant request and resolution

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

HCESA applications for waiver of fees and other recommendations**

Invoices

Probate/Estate considerations

Calendar –

Personnel

Election matters

*** DAR = Daughters of the American Revolution**

****HCESA = Hampshire County Emergency Services Agency**

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: October 23, 2025

A G E N D A amended

Tuesday, November 18, 2025
Hampshire County Commission

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Hampshire County Library Board – facility repair request
9:30 am	Hospice of the Panhandle resolution
9:45 am	disbursement of WV Department of Health Emergency Medical Services supplemental funds
10:00am	Hampshire/Hardy County Line clarification process agreement
10:15 am	HC Development Authority LED* funding commitment and amended MOU**
10:30 am	Bids to replace roof on proposed Sheriff's office and Day report building
10:45 am	Hampshire County Board of Health rules and Hampshire County Public Health and Sanitarian ordinance
11:00 am	HCESA***/HSEM **** restructure and add training position
11:15 am	request for Attorney General Opinion on possible contributions to farm preservation and emergency services scholarship programs
11:30 am	Consideration of order delegating decision authority for HCRSA exemptions

UNSCHEDULED “HOUSEKEEPING” ITEMS

Maintenance

Hampshire Health Center possible sale

Correspondence and requests

Board Appointments & resignations – Tim Reese as Town of Capon Bridge representative to HC Development Authority

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Exonerations and consolidations – tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

Invoices

Probate/Estate considerations

Personnel

Budgetary/fund actions

***LED = Local Economic Development**

****MOU = memorandum of understanding**

*****HCESA = Hampshire County Emergency Services Agency**

******Homeland Security and Emergency Management**

MARL = Mid-Atlantic Resiliency Link

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Posted: November 12, 2025, amended November 13, 2025

A G E N D A

**Tuesday, December 16, 2025
Hampshire County Commission**

9:00 am	Call to order, minutes, President's and Commissioner's reports
9:15 am	Hampshire County Library Board – Levy order request
9:30 am	Public Hearing for Board of Health Ordinance
9:45 am	CHPSD** request for funds to purchase mini-excavator.
10:00 am	Sale of Hampshire Center Property – coordination and authorization
10:15 am	OEM Chief 360 Software rollout and administrative review
10:30 am	Cacapon Trap Neuter Return grant match request

UNSCHEDULED “HOUSEKEEPING” ITEMS

Maintenance

Correspondence and requests

Board Appointments & resignations – Marsha Sowers to Parks and Rec.

Grant applications, contracts, resolutions and drawdowns – Courthouse Facilities Improvement application (new).

Community Development Block Grant paperwork

Exonerations and consolidations – tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

Invoices

Probate/Estate considerations

Personnel – consider exemption of immediate family employment within HCESA

Budgetary/fund actions

HCESA* = Hampshire County Emergency Services Agency

CHPSD = Central Hampshire Public Service District**

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Posted: December 11, 2025