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## AGENDA

Tuesday, May 26, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am EMS study group appointment  
9:30 am Compliance officer, Baker, re: Building Inspection Contract, w/ MDIA

**Old Business: EMS. CHPSD request (tabled from 5/12/15).**

**Maintenance –**

**Correspondence and requests**

**Resolutions**

**Board Appointments & resignations**

**Grant applications, contracts, resolutions and drawdowns**

**Budget revisions**

**Exonerations and consolidations**

**Invoices**

**Probate/Estate considerations**

**Calendar**

**Personnel**

**Budgetary/fund actions**

**Election matters**

**The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.**

**Posted: May 20, 2015, (1 day early due to Memorial Day Holiday on 5/25).**

## AGENDA

Tuesday, May 12, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Compliance Officer: Vigilant Public Hearing. Re: Cell tower permit  
9:30 am Compliance Officer, re: SHPO contract.  
9:45 am Sen. Trump, et.al., re: VFW grant  
10:00 am Health Dept. Administrator Stephanie Shoemaker and Health Officer Dr. Thomas Daugherty  
10:15 am Dorothy Kengla, re: Recycling plan, comments.  
10:30 am Dan James, Norma Wagoner, re: tax dispute & possible litigation.  
11:00 am Greg Rinker and Larry See, Parks and Rec, re: grant for Park, (water system repair), proposals for Camp Walker project, Soccer field work.

Old Business: EMS organization plan discussion. Recycling Plan. CHPSD request.  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: May 7, 2015.

## A G E N D A

Tuesday, April 21, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Approve Revenue Estimate for Fiscal Year 2015-16. (lay the levy).  
9:30 am Brian Malcolm, OES Director, re: grant reimbursement funding & AED batteries.  
9:45 am Animal Control Facility lease, (tabled 4/6)  
10:00 am Central Hampshire PSD infrastructure funding request.  
10:15 am Capon Bridge infrastructure funding review  
10:30 am HC Dev. Authority approval letter for testing Tech Park well.  
11:00 am Hampshire County Recycling Plan.

### **Old Business:**

Maintenance –

Correspondence and requests

Resolutions

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Budget revisions

Exonerations and consolidations

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

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Posted: April 16, 2015.

## A G E N D A

Monday, April 6, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am Rev. Mou, Ministerial Ass'n., re: National Day of Prayer Proclamation.
- 9:30 am Mark Gwinn report on secondary water source.
- 10:00 am Brian Malcolm, EMS temporary grant request.
- 10:15 am review of proposed Animal Control facility lease
- 10:30 am Hampshire Historical Society request for former seal.

**Old Business: Recycling Plan discussion, Romney's Pay to Work Tax.**  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: April 1, 2015.

## A G E N D A

Tuesday, March 24, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am Mary Long, Family Crisis Center, funding request
- 9:20 am HEMSA, Beth Jeffries President, report
- 9:45 am Office of Emergency Services Director review.
- 10:00 am Linda Nixon, JAG – Police Resource Officer.
- 10:15 am Animal Control, Col. Gee, re: HC 8 – Barking Dog Ordinance.
- 10:30 am Levy Estimate FY 2015-2016 (Budget) - approval
- 11:00 am Eileen Johnson, Hampshire County Development Auth., RE: LED Grant
- 11:15 am Greg Rinker, Parks & Rec., Camp Walker project.

**Old Business: Romney Pool support – pump, chemicals  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters**

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**Posted: March 19, 2015.**

## AGENDA LIVE

Tuesday, March 17, 2015  
Hampshire County Commission

9:00 am Call to order  
9:15 am Fiscal year 2015-2016 budget considerations and decisions.

Old Business: Recycling discussion .  
Invoices  
Calendar  
Personnel  
Budgetary/fund actions

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Posted: March 12, 2015.

## A G E N D A

Tuesday, March 10, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Greg Rinker, Parks and Rec., re: Camps Walker Restrooms (anytime)  
9:30 am - budget discussion  
9:45 am Charlie Baker, Compliance Officer, Re: Cell Tower ordinance amendment,  
- budget discussion  
10:15am Farmland Preservation Easement purchase approval, Martin & Haines.  
10:30 adjourn  
Budget work session, including afternoon as needed.

Old Business: Recycling discussion dates.  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: March 6, 2015.

## AGENDA

Tuesday, February 24, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Charlie Baker, Compliance Officer, re: Cell Tower Ordinance.  
9:30 am HC Development Authority, personnel committee report  
9:45 am Cary Ours, SBVDR, re: grant match commitment.

Old Business: recycling plan development. Romney pool request.  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: February 19, 2015.

## AGENDA

Tuesday, February 10, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am Romney Parks and Rec., Dennis Morris, re: Town pool funding request.
- 9:30 am Prosecutor Dan James, regarding assistance.
- 9:45 am J. Carter, Potomac Valley Transit Authority, report and funding request.
- 10:00 am Recycling plan discussion w/Jeff Slack, Carol Throckmorton, Sandy Rogers
- 11:00 am Les Shoemaker, Development Authority, re: development prospect
- 11:15 am Frontier representative, report on progress.

### **Old Business:**

Maintenance –

Correspondence and requests

Resolutions

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Budget revisions

Exonerations and consolidations

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

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Posted: February 5, 2015.

## AGENDA

Wednesday, February 4, 2015  
Hampshire County Commission

9:00 am Board of Equalization and Review  
9:30 am Recess Bd of Equalization and Review  
9:30 am County Commission call to order for consideration of the Bertie Riggleman Estate, notice having been sent to interested parties on 1/23/2015.

### **Old Business:**

Maintenance –

Correspondence and requests

Resolutions

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Budget revisions

Exonerations and consolidations

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

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Posted: January 30, 2015

## AGENDA

Friday, January 2, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Organization of Commission and calendar for 2015

### **Old Business:**

Maintenance –

Correspondence and requests

Resolutions

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Budget revisions

Exonerations and consolidations

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

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Posted: December 30, 2014.

## AGENDA

Tuesday, January 27, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Romney Police Chief Lambert, equipment request.  
9:30 am Aaron Cox GIS Coordinator, re: aerial photography.  
9:45 am action on Central Hampshire Public Service District secondary water source proposal from Gwin Dobson & Foreman, Inc.  
10:00 am Jeff Slack, Region VIII Solid Waste Authority, & Carol Throckmorton, WV S. W. A., re: Comprehensive Recycling Plan.  
11:00 am Kenny McBride re: Sr. Center electrical upgrade.

Old Business: 911 Advisory Board  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: January 22, 2015.

## AGENDA

Tuesday, December 15, 2015  
Hampshire County Commission

- 9:00 am** Call to order, minutes, President's and Commissioner's reports  
**9:15 am** Larry Carroll, public notification of tax delinquent property sale. (notice posted on property site).  
**9:30 am** Brian Malcolm, Emergency Services Director, re: Mac-P grant and radio grant with interim financing for reimbursement.  
**10:00 am** Various Department Heads, discussion of grant writer position.  
**10:15am** questions regarding Romney User Fee.  
**10:30 am** Positive Recovery Solutions representatives, discussion of hospital utilization.  
**11:00 am** Subdivision Ordinance Amendments review and discussion.  
**11:15 am** Maintenance matters, Proposal for periodic HVAC system maintenance. Snow/ice equipment.

### **Old Business:**

**Maintenance – painting in Annex**

**Correspondence and requests**

**Resolutions**

**Board Appointments & resignations**

**Grant applications, contracts, resolutions and drawdowns**

**Budget revisions**

**Exonerations and consolidations**

**Invoices**

**Probate/Estate considerations**

**Calendar – Board of Equalization and Review meeting schedule.**

**Personnel**

**Budgetary/fund actions**

**Election matters**

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: December 10, 2015.

## AGENDA

Tuesday, November 17, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:30 am EMS Advisory Committee report and recommendation  
10:00 am Salli Martin, WWSAO, re: Exit interview for FY 2014 Audit  
10:15am Eileen Johnson HC Dev. Authority ED, re: Brownfields Grant resolution  
10:30 am Trisa Hott, re: Convention and Visitor's Bureau financial report.

Old Business: hospital developments  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar – Board of Equalization and Review meeting schedule.  
Personnel  
Budgetary/fund actions  
Election matters

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: November 12, 2015.

## AGENDA

Tuesday, October 27, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:30 am Public Hearing – HC 9, addendum to Animal Rescue Shelter and Pet Adoption Ordinance adding Acknowledgement upon application. 2<sup>nd</sup> reading  
9:45 am EMS Advisory Committee report and recommendation  
10:15am OEM Director Brian Malcolm, re: transfer switch for Heritage Hills pumping station.  
10:30 am Farmland Preservation – donated easement from Juanita Timbrook.  
10:45 am Salli Martin, WWSAO, re: Exit interview for FY 2014 Audit

Old Business: Judicial Building filing system request. Recycling plan – start.  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar – November, December meeting schedule.  
Personnel  
Budgetary/fund actions  
Election matters

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: October 22, 2015.

## AGENDA

Tuesday, October 13, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am Family Crisis Center proclamation - Domestic Violence Awareness month
- 9:30 am Prosecutor James, funding for expert witness
- 10:00 am Public Hearing – HC 9, addendum to Animal Rescue Shelter and Pet Adoption Ordinance adding Acknowledgement upon application.
- 10:15am transfer of Haz-Mat truck to Mineral County Homeland Security and Emergency Management.
- 10:20 am Mid Atlantic Communications Partnership grant, (previously discussed).
- 10:25 am Courthouse Facilities Improvement Grant application and resolution
- 10:30 am Maintenance Supervisor McBride, re: push mower for Health Dept.

**Old Business: Judicial Building filing system request. Recycling.  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters  
Travel – Governor's Conference on Tourism registration.**

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Posted: October 7, 2015.

## AGENDA

Tuesday, September 22, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Brian Malcolm, OES Director, re: surplus vehicle disposition, update on Grassy Lick generator project.  
9:30 am Paul Espinosa, Area Manager for Frontier, re: discussion of progress on upgrades to telephone and internet systems.  
10:15am Phyllis Messick re: street lamps  
10:30 am Betty Cross, re: Thelma Clark estate.  
10:45 am Parks and Rec. Exec. Dir. Larry See, re: Christmas Festival of Lights.  
11:00 am Charlie Baker, Compliance Officer, re: Hampshire Gas communications tower replacement.  
11:15 am Dennis Morris, Romney Parks & Rec., pool report and follow up funding request.

Old Business: Judicial Building filing system request, HC – 9 Amendment.  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: September 17, 2015.

## AGENDA

Tuesday, September 8, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Assessor Norma Wagoner, re: need for employee.  
9:30 am Crystal Smoot, concerns regarding animal facility licensure.  
9:45 am Col. Gee, Animal Control Officer, acknowledgement form for HC 9.\*  
9:55 am Founder's Day Festival support.  
10:00am Steve Rawlings, WV Assoc. of Counties Risk Pool – report.

**Old Business: Judicial Building filing system request, recycling setup discussion\*.  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns – PRO Contract  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel - Cleaning positions  
Budgetary/fund actions  
Election matters**

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Posted: September 2, 2015.

\*amended 9 am 9/3/15.

## AGENDA

Tuesday, August 25, 2015  
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Patty Davis, Building Commission Chair, re: Courthouse repairs  
9:30 am Joe Staats, WV Voters for Animal Welfare, (referred to Col Gee),  
Commercial Breeders Law.  
9:45 am C. Baker, Compliance Officer, re: US Cellular antennae upgrade on Bald  
Hill, American Tower/T-Mobile colocation permit, Flood Plain inspections.  
10:15am Sheriff John Alkire, re: vehicle purchase.  
10:30 am Grant Cunningham, re: Animal Control facility discussion.  
10:45 am Marla Pisciotta, re: WV Peach Festival report.

**Old Business: Judicial Building filing system request.**

**Maintenance – painting in Annex**

**Correspondence and requests**

**Resolutions**

**Board Appointments & resignations**

**Grant applications, contracts, resolutions and drawdowns\*\* Sen. Trump –  
Slanesville Ruritan \$1000 & \$3750 Potomac Eagle video, American Legion  
drawdown.**

**Budget revisions**

**Exonerations and consolidations**

**Invoices**

**Probate/Estate considerations**

**Calendar**

**Personnel**

**Budgetary/fund actions**

**Election matters**

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Posted: August 20, 2015.

## AGENDA

Tuesday, July 28, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Budget Revision  
9:30 am Judge Carl, re: Judicial building filing system needs.  
10:00am Patty Davis, Building Commission Chair, re: Courthouse repairs

**Old Business: Courthouse housekeeping Request for Proposal**  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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**Posted: July 23, 2015.**

## AGENDA

Tuesday, July 21, 2015  
Hampshire County Commission

- 10:00 am** Call to order.  
**10:05 am** Presentation of the Secondary Water Source Assessment for Central Hampshire County by Gwin, Dobson and Foster, Consulting Engineers.

**Old Business:**

Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Invoices  
Personnel  
Budgetary/fund actions

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: July 16, 2015.

## AGENDA

Tuesday, July 14, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Col. Gee personnel  
9:30 am Judge Carl, re: Judicial building filing system needs.  
10:00am Brian Malcolm OES – re: permission to submit two RFPs

**Old Business: Courthouse housekeeping contract renewal or Request for Proposal  
Maintenance – painting in Annex  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
\*Calendar - Reschedule August 11 meeting  
Personnel  
Budgetary/fund actions  
Election matters**

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**Posted: July 9, 2015.**

## AGENDA

Tuesday, June 23, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am mapping/addressing update  
9:30 am Mr. Leone, presentation regarding addition of tennis court at HHS.

### **Board appointments**

**Courthouse housekeeping contract renewal or Request for Proposal**

**Old Business: Romney user tax withholding.**

**Maintenance –**

**Correspondence and requests**

**Resolutions**

**Board Appointments & resignations**

**Grant applications, contracts, resolutions and drawdowns**

**Budget revisions**

**Exonerations and consolidations**

**Invoices**

**Probate/Estate considerations**

**Calendar**

**Personnel**

**Budgetary/fund actions**

**Election matters**

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**Posted: June 17, 2015. (1 day early because of West Virginia Day Holiday on 6/19).**

## AGENDA

Tuesday, June 9, 2015  
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports  
9:15 am Jennifer Kidwell, Cabin Keepers, re: Contract renewal.  
9:30 am EMS advisory committee appointment  
10:00 am recycling site considerations and grant application discussion.

Sheriff's May delinquent list approval.

Old Business: Romney user tax withholding.  
Maintenance –  
Correspondence and requests  
Resolutions  
Board Appointments & resignations  
Grant applications, contracts, resolutions and drawdowns  
Budget revisions  
Exonerations and consolidations  
Invoices  
Probate/Estate considerations  
Calendar  
Personnel  
Budgetary/fund actions  
Election matters

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Posted: June 4, 2015.